



Peak Prep Pleasant Valley

Board Meeting Agenda  
Wednesday Jan 20th, 2021  
4pm

Teleconference Locations:

Executive Order N-29-20 Waives or Revises Brown Act Requirements Temporarily.

Under this Executive Order, the following rules apply: Charter schools may hold public meetings via teleconferencing and make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the local legislative body. Charter schools still need to comply with the timelines for posting agendas, including putting the agenda as a direct link on their website. The agenda must give notice of the means by which members of the public may observe and participate (e.g., conference call dial-in number, etc.). The agenda does not need to list the address from where each Board member will be calling in, agendas do not need to be posted at those locations, and the charter school does not need to make those locations accessible to the public or ensure that members of the public may address the body at those locations. A quorum of the Board does not need to participate from locations within the boundaries of the territory over which the charter school exercises jurisdiction. These changes only apply during the period in which state or local public health officials have imposed or recommended social distancing measures.

**Zoom Meeting Link:**

Topic: January Board Meeting

Time: Jan 20, 2021 04:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/86792828505?pwd=ZHpVYkFzSFILRHpDVEQ2M1F2dGRqZz09>

**Meeting ID: 867 9282 8505**

**Passcode: i3Jzr7**

One tap mobile

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+1 669 900 6833 US (San Jose)

**Meeting ID: 867 9282 8505**

**Passcode: 774551**

Find your local number: <https://us02web.zoom.us/j/86792828505>

This legislative body conducts business under the meeting requirements of the Ralph M. Brown Act.

#### MEETING AGENDA & RELATED MATERIALS

Agendas for regular board meetings as defined by the Brown Act will be posted physically within the Charter School's jurisdiction, and on the legislative body's website 72 hours prior to the start of the meeting. Agendas for special meetings as defined by the Brown Act will be posted physically within the Charter School's jurisdiction, and on the legislative body's website 24 hours prior to the start of the meeting. Materials relating to an agenda topic that is a matter of public record in open session, will be made available for public.

#### THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

#### REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

#### REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contact Superintendent, Dr. Shalen Bishop at [Shalen.Bishop@peak-prep.org](mailto:Shalen.Bishop@peak-prep.org)

#### FOR MORE INFORMATION

For more information concerning this agenda or for materials relating to this meeting, please contact the Head of School's Office: Dr. Shalen Bishop at [Shalen.Bishop@peak-prep.org](mailto:Shalen.Bishop@peak-prep.org).

## I. PRELIMINARY MATTERS

### A. Call to Order:

Meeting was called to order by Board Director at: 4pm

### B. Roll Call

Board Member	Present	Absent
Marlo Hartsuyker	x	
Natalie Adams	x	
Sandra Taylor		x

### C. Motion to adopt the agenda was moved by \_\_\_\_\_

Roll Call Vote:

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Marlo Hartsuyker		x	x			
Natalie Adams	x		x			
Sandra Taylor						x

**II. PUBLIC COMMENT** The public may comment on any item that is on the agenda or any other item that is in the Board's jurisdiction. No presentation shall be more than five (5) minutes and the total time for this purpose shall not exceed thirty (30) minutes. Individuals desiring to address the Board are requested to email Dr. Bishop (Shalen.Bishop@peak-prep.org) prior to the start of the meeting. Board members are prohibited from responding to or commenting on matters raised by the public that are not on the agenda. (Gov. Code § 54954.2(a))

## III. Information, Discussion and Action items

**A) Approval of Consent Agenda.** Agenda items presented in this section compose the Consent Agenda and are routine of nature. Unless an item is moved to the Action section at the request of a board member, they will be approved by the board as a group as the first action on the agenda. Each item approved shall be deemed to have been read in full and adopted as recommended.

**1. Approval of Financial Statement.** The Chief Business Official recommends that the Board of Directors approve the revenue and expenditures as listed on

*the Dec 1, 2020 through Dec 31st, 2020 Financial Statements.*

**2. Approval of Board Report of Commercial Checks**

*The Chief Business Official recommends that the Board of Directors approve the commercial payments as listed on the Dec 1, 2020 through Dec 31st, 2020 Board Report of Checks.*

**3. Approval of Board Report of Purchase Orders**

*The Chief Business Official recommends that the Board of Directors approve the purchase orders as listed on the Dec 1, 2020 through Dec 31st, 2020 Board Reports.*

**4. Approve Minutes from 12/16/2020 Board Meeting.**

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Marlo Hartsuyker	x		x			
Natalie Adams		x	x			
Sandra Taylor						x

**B) Governor’s Budget Proposal for 2021-2022 (Informational Only):** The Chief Business Official will review the budget proposal set by the governor

**C) Superintendent Report (No Action, just reporting out different aspects of the school program)**

- a. Highlights
- b. Programs/Academic Resources updates, if any.

**D) The Board will review and consider the approval of the School Accountability Report Card (SARC).** The SARC is an annual state report that provides information to the community to allow public comparison of schools for student achievement, environment, resources, & demographics (CDE.ca.gov).

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Marlo Hartsuyker	x		x			
Natalie Adams		x	x			
Sandra Taylor						x

**E) The Board will review and consider the approval of the proposed retirement plan 403b and 457(b) plan.** Vetted by Business Service Authority, the school is adding these two benefits for the faculty to opt into if they desire.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Marlo Hartsuyker	x		x			

Natalie Adams		x	x			
Sandra Taylor						x

**F) The Board will review and consider the approval of the Substitute Teacher position and pay scale.** Peak is moving toward offering substitute position for rare needs of support when a teacher is out.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Marlo Hartsuyker	x		x			
Natalie Adams		x	x			
Sandra Taylor						x

**IV. Closed Session**

*Conference with Legal Counsel – Existing Litigation (Gov. Code Section 54956.9(d)(1): One matter – Accel Online California, LLC v. Peak Prep Pleasant Valley*

**Returned: 5:08pm—No Action Taken**

**V. Board Members Remarks and Announcements**

**V. ADJOURNMENT**

MOTION FOR ADJOURNMENT Motion to Adjourn

Roll Call Vote:

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Marlo Hartsuyker		x	x			
Natalie Adams	x		x			
Sandra Taylor						x

Adjourned at: 5:10pm.