



Peak Prep Pleasant Valley

Board Meeting Agenda  
Wednesday March 17th, 2021  
4pm

Teleconference Locations:

Executive Order N-29-20 Waives or Revises Brown Act Requirements Temporarily.

Under this Executive Order, the following rules apply: Charter schools may hold public meetings via teleconferencing and make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the local legislative body. Charter schools still need to comply with the timelines for posting agendas, including putting the agenda as a direct link on their website. The agenda must give notice of the means by which members of the public may observe and participate (e.g., conference call dial-in number, etc.). The agenda does not need to list the address from where each Board member will be calling in, agendas do not need to be posted at those locations, and the charter school does not need to make those locations accessible to the public or ensure that members of the public may address the body at those locations. A quorum of the Board does not need to participate from locations within the boundaries of the territory over which the charter school exercises jurisdiction. These changes only apply during the period in which state or local public health officials have imposed or recommended social distancing measures.

Time: Mar 17, 2021 04:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/86348300208?pwd=S2lnVnNFQEVhbFYyV1N0dm5MYmpYdz09>

**Meeting ID: 863 4830 0208**  
**Passcode: Hc2icE**

One tap mobile

+13017158592,,86348300208#,,,,\*858724# US (Washington DC)  
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Dial by your location

+1 301 715 8592 US (Washington DC)  
+1 312 626 6799 US (Chicago)  
+1 929 205 6099 US (New York)  
+1 253 215 8782 US (Tacoma)  
+1 346 248 7799 US (Houston)  
+1 669 900 6833 US (San Jose)

**Meeting ID: 863 4830 0208**

**Passcode: 858724**

Find your local number: <https://us02web.zoom.us/j/kBtOrGyMX>

This legislative body conducts business under the meeting requirements of the Ralph M. Brown Act.

#### MEETING AGENDA & RELATED MATERIALS

Agendas for regular board meetings as defined by the Brown Act will be posted physically within the Charter School's jurisdiction, and on the legislative body's website 72 hours prior to the start of the meeting. Agendas for special meetings as defined by the Brown Act will be posted physically within the Charter School's jurisdiction, and on the legislative body's website 24 hours prior to the start of the meeting. Materials relating to an agenda topic that is a matter of public record in open session, will be made available for public.

#### THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

#### REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

#### REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contact Superintendent, Dr. Shalen Bishop at [Shalen.Bishop@peak-prep.org](mailto:Shalen.Bishop@peak-prep.org)

#### FOR MORE INFORMATION

For more information concerning this agenda or for materials relating to this meeting, please contact the Head of School's Office: Dr. Shalen Bishop at [Shalen.Bishop@peak-prep.org](mailto:Shalen.Bishop@peak-prep.org).

## I. PRELIMINARY MATTERS

### A. Call to Order:

Meeting was called to order by Board Director at: \_\_\_\_\_4:05pm\_\_\_\_\_

### B. Roll Call

Board Member	Present	Absent
Marlo Hartsuyker	x	
Natalie Adams	x	
Sandra Taylor		x

### C. Motion to adopt the agenda was moved by \_\_\_\_\_

Roll Call Vote:

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Marlo Hartsuyker		x	x			
Natalie Adams	x		x			
Sandra Taylor						x

**II. PUBLIC COMMENT** The public may comment on any item that is on the agenda or any other item that is in the Board's jurisdiction. No presentation shall be more than five (5) minutes and the total time for this purpose shall not exceed thirty (30) minutes. Individuals desiring to address the Board are requested to email Dr. Bishop (Shalen.Bishop@peak-prep.org) prior to the start of the meeting. Board members are prohibited from responding to or commenting on matters raised by the public that are not on the agenda. (Gov. Code § 54954.2(a))

## III. Information, Discussion and Action items

**A) Approval of Consent Agenda.** Agenda items presented in this section compose the Consent Agenda and are routine of nature. Unless an item is moved to the Action section at the request of a board member, they will be approved by the board as a group as the first action on the agenda. Each item approved shall be deemed to have been read in full and adopted as recommended.

**1. Approval of Financial Statement.** The Chief Business Official recommends that the Board of Directors approve the revenue and expenditures as listed on

*the Feb 1st, 2021 through Feb 28th, 2021 Financial Statements.*

**2. Approval of Board Report of Commercial Checks**

*The Chief Business Official recommends that the Board of Directors approve the commercial payments as listed on the Feb 1st, 2021 through Feb 28th, 2021 Board Report of Checks.*

**3. Approval of Board Report of Purchase Orders**

*The Chief Business Official recommends that the Board of Directors approve the purchase orders as listed on the Feb 1st, 2021 through Feb 28th, 2021 Board Reports.*

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Marlo Hartsuyker	x		x			
Natalie Adams		x	x			
Sandra Taylor						x

**4. Approve Minutes from 2/21/2021 Board Meeting.**

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Marlo Hartsuyker	x		x			
Natalie Adams		x	x			
Sandra Taylor						x

**B) Superintendent Report (No Action, just reporting out different aspects of the school program)**

- a. Highlights
- b. Programs/Academic Resources updates, if any.
- c. Upcoming Compliance Dates

**C) The Board will review and consider the approval of the CARS Winter Release Application.** The Consolidated Application (ConApp) is used by the California Department of Education (CDE) to distribute categorical funds from various federal programs to county offices, school districts, and direct-funded charter schools throughout California

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Marlo Hartsuyker		x	x			
Natalie Adams	x		x			
Sandra Taylor						x

**D) The Board will review and consider the approval of using marketing funds to create a new website by FlipSwitch.** With funding returning to

schools, and enrollment opening up, we are need of a new website that drives families to it and is used as a resource to our current families and community.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Marlo Hartsuyker	x		x			
Natalie Adams		x	x			
Sandra Taylor						x

**E. The Board will review and consider the approval of the Master Plan For English Learners.** This plan is in place to ensure a commitment from all staff to provide the best possible educational services for English Learners aligned to the CA EL Roadmap State Board of Education Policy.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Marlo Hartsuyker	x		x			
Natalie Adams		x	x			
Sandra Taylor						x

**F) The Board will review and consider the approval of alternate Grad Requirements for the 2020-2021 school year.** With many of our seniors and especially older seniors, it is proposed and recommended we consider state requirements for case-by-case consideration.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Marlo Hartsuyker	x		x			
Natalie Adams		x	x			
Sandra Taylor						x

**G) The Board will review and consider the approval of 2021-2022 Master School Calendar.** Each year the board approves the following school calendar..

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Marlo Hartsuyker	x		x			
Natalie Adams		x	x			
Sandra Taylor						x

#### **IV. Closed Session**

*Conference with Legal Counsel – Anticipated Litigation (Gov. Code Section 54956.9(d)(2): One matter*

**Action: Approved final settlement agreement and release of and it was approved.**

**V. Board Members Remarks and Announcements**

*Audit/Annual Policy Compliance.*

**VI. ADJOURNMENT**

MOTION FOR ADJOURNMENT Motion to Adjourn

Roll Call Vote:

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Marlo Hartsuyker	x		x			
Natalie Adams		x	x			
Sandra Taylor						x

Adjourned at: 5:01pm