



Peak Prep Pleasant Valley

Board Meeting Agenda  
Wednesday June 9th, 2021  
4pm

Teleconference Locations:

Executive Order N-29-20 Waives or Revises Brown Act Requirements Temporarily.

Under this Executive Order, the following rules apply: Charter schools may hold public meetings via teleconferencing and make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the local legislative body. Charter schools still need to comply with the timelines for posting agendas, including putting the agenda as a direct link on their website. The agenda must give notice of the means by which members of the public may observe and participate (e.g., conference call dial-in number, etc.). The agenda does not need to list the address from where each Board member will be calling in, agendas do not need to be posted at those locations, and the charter school does not need to make those locations accessible to the public or ensure that members of the public may address the body at those locations. A quorum of the Board does not need to participate from locations within the boundaries of the territory over which the charter school exercises jurisdiction. These changes only apply during the period in which state or local public health officials have imposed or recommended social distancing measures.

Topic: Board Meeting June 2021

Time: Jun 9, 2021 04:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/81774533622?pwd=SEgvRjhiMW8wYINSaVZuYINSREJqUT09>

**Meeting ID: 817 7453 3622**

**Passcode: tagj6B**

One tap mobile

+13017158592,,81774533622#,,,,\*849380# US (Washington DC)

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Dial by your location

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

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+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

**Meeting ID: 817 7453 3622**

**Passcode: 849380**

Find your local number: <https://us02web.zoom.us/j/81774533622>

This legislative body conducts business under the meeting requirements of the Ralph M. Brown Act.

#### MEETING AGENDA & RELATED MATERIALS

Agendas for regular board meetings as defined by the Brown Act will be posted physically within the Charter School's jurisdiction, and on the legislative body's website 72 hours prior to the start of the meeting. Agendas for special meetings as defined by the Brown Act will be posted physically within the Charter School's jurisdiction, and on the legislative body's website 24 hours prior to the start of the meeting. Materials relating to an agenda topic that is a matter of public record in open session, will be made available for public.

#### THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

#### REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

#### REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contact Superintendent, Dr. Shalen Bishop at [Shalen.Bishop@peak-prep.org](mailto:Shalen.Bishop@peak-prep.org)

FOR MORE INFORMATION

For more information concerning this agenda or for materials relating to this meeting, please contact the Head of School's Office: Dr. Shalen Bishop at Shalen.Bishop@peak-prep.org.

**I. PRELIMINARY MATTERS**

**A. Call to Order:**

Meeting was called to order by Board Director at: \_\_\_\_\_

**B. Roll Call**

Board Member	Present	Absent
Marlo Hartsuyker	x	
Natalie Adams		x
Sandra Taylor	x	
Alana Miller	x	

**C. Motion to adopt the agenda was moved by \_\_\_\_\_**

Roll Call Vote:

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Marlo Hartsuyker			x			
Natalie Adams						x
Sandra Taylor	x		x			
Alana Miller		x	x			

**II. PUBLIC COMMENT** The public may comment on any item that is on the agenda or any other item that is in the Board’s jurisdiction. No presentation shall be more than five (5) minutes and the total time for this purpose shall not exceed thirty (30) minutes. Individuals desiring to address the Board are requested to email Dr. Bishop (Shalen.Bishop@peak-prep.org) prior to the start of the meeting. Board members are prohibited from responding to or commenting on matters raised by the public that are not on the agenda. (Gov. Code § 54954.2(a))

**III. Information, Discussion and Action items**

**A) Approval of Consent Agenda.** Agenda items presented in this section compose the Consent Agenda and are routine of nature. Unless an item is moved to the Action section at the request of a board member, they will be approved by the board as a group as the first action on the agenda. Each item approved shall be deemed to have been read in full and adopted as recommended.

**1. Approval of Financial Statement.** The Chief Business Official recommends

that the Board of Directors approve the revenue and expenditures as listed on the May 1st, 2021 through May 31st, 2021 Financial Statements.

**2. Approval of Board Report of Commercial Checks**

The Chief Business Official recommends that the Board of Directors approve the commercial payments as listed on the May 1st, 2021 through May 31st, 2021 Board Report of Checks.

**3. Approval of Board Report of Purchase Orders**

The Chief Business Official recommends that the Board of Directors approve the purchase orders as listed on the May 1st, 2021 through May 31st, 2021 Board Reports.

**4. Approve Minutes from 5/19/2021 Board Meeting.**

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Marlo Hartsuyker		x	x			
Natalie Adams						x
Sandra Taylor			x			
Alana Miller	x		x			

**B) Superintendent Report (No Action, just reporting out different aspects of the school program)**

- a. Highlights
- b. Programs/Academic Resources updates, if any.
- c. Upcoming Compliance Date

**C) The Board will review, discuss and consider approval of the Community Engagement with FlipSwitch for the 2021-2022 school year. FlipSwitch Marketing, LLC is experienced with community engagement and virtual schools for student enrollment.**

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Marlo Hartsuyker			x			
Natalie Adams						x
Sandra Taylor		x	x			
Alana Miller	x		x			

**D) The Board will review and consider the approval of the LCAP Budget Overview for Parents, LCP Annual Updates, LCAP, and LCAP Expenditures.** The Local Control and Accountability Plan (LCAP) is a three-year plan that describes the goals, actions, services, and expenditures to support positive student outcomes that address state and local priorities. The LCAP provides an opportunity for local educational agencies (LEAs) to share their stories of how, what, and why programs and services are selected to meet their local needs.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Marlo Hartsuyker			x			
Natalie Adams						x
Sandra Taylor	x		x			
Alana Miller		x	x			

**E. The Board will review, discuss and consider approving Peak Prep Pleasant Valley’s 2021-22 Adopted Budget.** This is the anticipated budget moving into the new school year.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Marlo Hartsuyker	x		x			
Natalie Adams						x
Sandra Taylor			x			
Alana Miller		x	x			

**F. The Board will review, discuss and consider approving the 2021-2022 Prop 30 Spending Plan.** This plan is the anticipated use of the 2021-22 Prop 30 Education Protection Account Funds.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Marlo Hartsuyker	x		x			
Natalie Adams						x
Sandra Taylor			x			
Alana Miller		x	x			

**G. The Board will review, discuss and consider approving Peak Prep Pleasant Valley’s 2021-22 Salary Schedule.** This is the anticipated salary schedule moving into the new school year.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Marlo Hartsuyker	x		x			
Natalie Adams						x
Sandra Taylor		x	x			
Alana Miller			x			

**H. The Board will review, discuss and consider approving the Local Agency Executive Compensation.** In accordance with SB 1436, the legislative body shall orally report a summary of a recommendation for a final action on the salaries, salary schedules, or compensation paid in form of fringe benefits of a local agency executive, as defined in subdivision (d) of Section 3511.1, during the open meeting in which the final action is to be taken.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Marlo Hartsuyker	x		x			
Natalie Adams						x
Sandra Taylor		x	x			
Alana Miller			x			

**I. The Board will review, discuss and consider approving the annual year-end Board Resolutions and Resolution Memo.** Designed to provide authorization for Business Service Authority to make standard financial transactions on behalf of Peak Prep.

- a. Certification of Signatures for the Fiscal Year 2021-22
- b. Resolution 21-04; Authorization to Allow Appropriation/Budget Transfers; Fiscal Year 2021-22
- c. Resolution 21-03; Appropriation of the Ending Balance to a Reserve
- d. Resolution 21-02; Authorization for the Ventura County Office of Education to Make Budget Transfers

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Marlo Hartsuyker	x		x			
Natalie Adams						x
Sandra Taylor		x	x			
Alana Miller			x			

**V. Board Members Remarks and Announcements**

- 1. All Form 700s are filed.**
- 2. VCOE and Marlo have set up an annual board training (Brown Act). We will send for registration.**
- 3. GCU is having a cohort**

**VI. ADJOURNMENT**

MOTION FOR ADJOURNMENT Motion to Adjourn

Roll Call Vote:

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Marlo Hartsuyker	x		x			

Natalie Adams						x
Sandra Taylor			x			
Alana Miller		x	x			

Adjourned at: 5:07pm