



Peak Prep Pleasant Valley

Board Meeting Agenda
Thursday Aug 12th, 2021
4pm

Teleconference Locations:

Executive Order N-29-20 Waives or Revises Brown Act Requirements Temporarily through Sept 30th, 2021.

Under this Executive Order, the following rules apply: Charter schools may hold public meetings via teleconferencing and make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the local legislative body. Charter schools still need to comply with the timelines for posting agendas, including putting the agenda as a direct link on their website. The agenda must give notice of the means by which members of the public may observe and participate (e.g., conference call dial-in number, etc.). The agenda does not need to list the address from where each Board member will be calling in, agendas do not need to be posted at those locations, and the charter school does not need to make those locations accessible to the public or ensure that members of the public may address the body at those locations. A quorum of the Board does not need to participate from locations within the boundaries of the territory over which the charter school exercises jurisdiction. These changes only apply during the period in which state or local public health officials have imposed or recommended social distancing measures.

Join Zoom Meeting

<https://us02web.zoom.us/j/81741317958?pwd=VG00Ky8vMzBjRVl6OWlta2hVbkl0dz09>

Meeting ID: 817 4131 7958
Passcode: H2DjC4

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Meeting ID: 817 4131 7958

Passcode: 528933

Find your local number: <https://us02web.zoom.us/j/ky3apdrBP>

This legislative body conducts business under the meeting requirements of the Ralph M. Brown Act.

MEETING AGENDA & RELATED MATERIALS

Agendas for regular board meetings as defined by the Brown Act will be posted physically within the Charter School's jurisdiction, and on the legislative body's website 72 hours prior to the start of the meeting. Agendas for special meetings as defined by the Brown Act will be posted physically within the Charter School's jurisdiction, and on the legislative body's website 24 hours prior to the start of the meeting. Materials relating to an agenda topic that is a matter of public record in open session, will be made available for public.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contact Superintendent, Dr. Shalen Bishop at Shalen.Bishop@peak-prep.org

FOR MORE INFORMATION

For more information concerning this agenda or for materials relating to this meeting, please contact the Head of School's Office: Dr. Shalen Bishop at Shalen.Bishop@peak-prep.org.

I. PRELIMINARY MATTERS

A. Call to Order:

Meeting was called to order by Board Director at: ___4:14_____

B. Roll Call

Board Member	Present	Absent
Marlo Hartsuyker	x	
Natalie Adams	x	
Sandra Taylor	x	
Alana Miller		x

C. Motion to adopt the agenda was moved by _____

Roll Call Vote:

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Marlo Hartsuyker		x	x			
Natalie Adams	x		x			
Sandra Taylor			x			
Alana Miller						x

II. PUBLIC COMMENT The public may comment on any item that is on the agenda or any other item that is in the Board's jurisdiction. No presentation shall be more than two (2) minutes and the total time for this purpose shall not exceed thirty (30) minutes. Individuals desiring to address the Board are requested to email Dr. Bishop (Shalen.Bishop@peak-prep.org) prior to the start of the meeting. Board members are prohibited from responding to or commenting on matters raised by the public that are not on the agenda. (Gov. Code § 54954.2(a))

III. Information, Discussion and Action items

A) Approval of Consent Agenda. Agenda items presented in this section compose the Consent Agenda and are routine of nature. Unless an item is moved to the Action section at the request of a board member, they will be approved by the board as a group as the first action on the agenda. Each item approved shall be deemed to have been read in full and adopted as recommended.

1. Approval of Financial Statement. The Chief Business Official recommends that the Board of Directors approve the revenue and expenditures as listed on the June 1st, 2021 through July 31st, 2021 Financial Statements.

2. Approval of Board Report of Commercial Checks

The Chief Business Official recommends that the Board of Directors approve the commercial payments as listed on the June 1st, 2021 through July 31st, 2021 Board Report of Checks.

3. Approval of Board Report of Purchase Orders

The Chief Business Official recommends that the Board of Directors approve the purchase orders as listed on the June 1st, 2021 through July 31st, 2021 Board Reports.

4. Approve Minutes from 6/9/2021 Board Meeting.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Marlo Hartsuyker			X			
Natalie Adams	X		X			
Sandra Taylor		X	X			
Alana Miller						X

B) Superintendent Report (No Action, just reporting out different aspects of the school program)

- a. Highlights
- b. Programs/Academic Resources updates, if any.
- c. Upcoming Compliance Dates

C) The Board shall consider adoption of an Independent Study Policy in accordance with the requirements of Education Code Section 51747.

In accordance with Section 11701 of Title 5 of the California Code of Regulations, setting policy pursuant to Education Code section 51747, the Board shall consider, in a public hearing, the scope of its existing or prospective use of independent study as an instructional strategy, its purposes in authorizing independent study, and factors bearing specifically on the maximum realistic lengths of assignments and acceptable number of missed assignments for specific populations of pupils or adult education students. This policy shall reflect an awareness that excessive leniency in its terms can result in pupils falling so far behind their age peers as to increase, rather than decrease, the risk of their dropping out of school.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Marlo Hartsuyker	X		X			
Natalie Adams		X	X			
Sandra Taylor			X			
Alana Miller						X

- D) **The Board will review and consider the approval of the updated Missed Assignment Policy.** Per California Education Code Section 51747, Peak Prep Pleasant Valley Charter School (“School”) maintains a board policy establishing missed assignments during any period of twenty (20) school days as the number of missed assignments that will be allowed before an evaluation is conducted to determine whether it is in the best interest of the pupil to remain in independent study.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Marlo Hartsuyker						
Natalie Adams						
Sandra Taylor						
Alana Miller						x

SKIPPED

- E) **The Board will review and consider the approval of the CARS Spring Release Application.** The Consolidated Application (ConApp) is used by the California Department of Education (CDE) to distribute categorical funds from various federal programs to county offices, school districts, and direct-funded charter schools throughout California.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Marlo Hartsuyker	x		x			
Natalie Adams		x	x			
Sandra Taylor			x			
Alana Miller						x

- F) **The Board will review and consider the approval of the updated LCAP Addendum.** Local educational agencies applying for ESSA funds must complete the LCAP Federal Addendum (Addendum) as part of meeting the requirements for the ESSA LEA Plan. The LCAP Federal Addendum is meant to supplement the LCAP to ensure that eligible LEAs have the opportunity to meet the Local Educational Agency (LEA) Plan provisions of the ESSA. LEAs are *encouraged* to review the LCAP Federal Addendum annually with their LCAP, as ESSA funding should be considered in yearly strategic planning.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Marlo Hartsuyker	x		x			
Natalie Adams		x	x			
Sandra Taylor			x			
Alana Miller						x

- E. **The Board will review, discuss, and consider the approval of the 2021-2022 annual updated policies/notices along with Family Handbook.** Yearly, legal reviews and updates our policies for any additional legal requirements.

- a. Family Handbook
- b. Foster and Mobile Youth Policy
- c. Homeless Children and Youth Policy
- d. Educational Records and Student Information Policy
- e. Student Freedom of Speech and Expression Policy
- f. Suicide Prevention Policy
- g. Title IX Harassment Intimidation Discrim. And Bullying Policy
- h. UCP Policy and Procedures

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Marlo Hartsuyker	x		x			
Natalie Adams			x			
Sandra Taylor		x	x			
Alana Miller						x

F. The Board will review, discuss and consider the approval of the Catastrophe Policy. Employees may donate up to two (2) sick leave days per fiscal year and to a sick leave bank for employees suffering a catastrophic illness/injury (per definition of the policy).

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Marlo Hartsuyker	x		x			
Natalie Adams		x	x			
Sandra Taylor			x			
Alana Miller						x

G. The Board will review, discuss and consider the approval of the 2021-2022 Employee Handbook. Reviewed by legal, this is an annual update of the employee handbook which includes new board policies.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Marlo Hartsuyker	x		x			
Natalie Adams		x	x			
Sandra Taylor			x			
Alana Miller						x

H. The Board will review, discuss and consider the approval the annual fees and licensing agreement of the Document Tracking Services Contract. This system allows us to use and store templates for our LCAP and other compliance documents needed for annual reviews. In addition, it provides translation services for additional fees.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Marlo Hartsuyker	x		x			
Natalie Adams		x	x			
Sandra Taylor			x			
Alana Miller						x

- I. The Board will review, discuss and consider the 2021-2022 annual fee for Escape Financial & Payroll/Personnel Systems.** This is a Ventura County Department of Education used technology system that assists in payroll and personnel.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Marlo Hartsuyker	x		x			
Natalie Adams		x	x			
Sandra Taylor			x			
Alana Miller						x

- J. Review, discuss and consider approving the Board Calendar.** These are the regular scheduled board meetings for the 21-22 school year.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Marlo Hartsuyker	x		x			
Natalie Adams		x	x			
Sandra Taylor			x			
Alana Miller						x

- K. The Board will review, discuss and consider approving the charter school extension resolution.** This resolution is designed to recognize the legal extension of charter term by two years pursuant to Ed Cod Section 47607.4

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Marlo Hartsuyker	x		x			
Natalie Adams		x	x			
Sandra Taylor			x			
Alana Miller						x

V. Closed Session—NO closed session

PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov. Code section 54957(b)(1).): Superintendent

VI. Board Members Remarks and Announcements

VII. ADJOURNMENT

MOTION FOR ADJOURNMENT Motion to Adjourn

Roll Call Vote:

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Marlo Hartsuyker	x		x			
Natalie Adams		x	x			
Sandra Taylor			x			
Alana Miller						x

Adjourned at 4:38pm