



Peak Prep Pleasant Valley

Board Meeting Agenda—Special Meeting  
Wednesday Nov 17th, 2021  
4pm

Teleconference Locations:

In accordance with Government Code Section 54953(e)(1)(B), if the Charter School Board of Directors determines, that meeting in person would present imminent risks to the health or safety of attendees and in pursuant to Government Code Section 54953(e)(3), the Board has also reconsidered the circumstances of the State of Emergency declared by the Governor on March 4, 2020, and finds the State of Emergency continues to directly impact the ability of the Directors to meet safely in person and/or that State or local officials continue to impose or recommend measures to promote social distancing, the Charter school may hold public meetings via teleconferencing and make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the local legislative body. Charter schools still need to comply with the timelines for posting agendas, including putting the agenda as a direct link on their website. The agenda must give notice of the means by which members of the public may observe and participate (e.g., conference call dial-in number, etc.). The agenda does not need to list the address from where each Board member will be calling in, agendas do not need to be posted at those locations, and the charter school does not need to make those locations accessible to the public or ensure that members of the public may address the body at those locations. A quorum of the Board does not need to participate from locations within the boundaries of the territory over which the charter school exercises jurisdiction. These changes only apply during the period in which state or local public health officials have imposed or recommended social distancing measures.

Shalen Bishop is inviting you to a scheduled Zoom meeting.

Topic: Nov Board Meeting

Time: Nov 17, 2021 04:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/86341756833?pwd=OGlETFlqb1Y5WGGEwL0QrY3IwMzdXQT09>

**Meeting ID: 863 4175 6833**  
**Passcode: PeakPrep**

One tap mobile

+13017158592,,86341756833#,,,,\*62880830# US (Washington DC)

+13126266799,,86341756833#,,,,\*62880830# US (Chicago)

Dial by your location

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

**Meeting ID: 863 4175 6833**  
**Passcode: 62880830**

Find your local number: <https://us02web.zoom.us/j/kdfmYOC00e>

This legislative body conducts business under the meeting requirements of the Ralph M. Brown Act.

#### MEETING AGENDA & RELATED MATERIALS

Agendas for regular board meetings as defined by the Brown Act will be posted physically within the Charter School's jurisdiction, and on the legislative body's website 72 hours prior to the start of the meeting. Agendas for special meetings as defined by the Brown Act will be posted physically within the Charter School's jurisdiction, and on the legislative body's website 24 hours prior to the start of the meeting. Materials relating to an agenda topic that is a matter of public record in open session, will be made available for public.

#### THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

#### REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A  
DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contact Superintendent, Dr. Shalen Bishop at Shalen.Bishop@peak-prep.org

FOR MORE INFORMATION

For more information concerning this agenda or for materials relating to this meeting, please contact the Head of School's Office: Dr. Shalen Bishop at Shalen.Bishop@peak-prep.org.

**I. PRELIMINARY MATTERS**

***A. Call to Order:***

Meeting was called to order by Board Director at: 4:00pm

***B. Roll Call***

| Board Member     | Present | Absent |
|------------------|---------|--------|
| Marlo Hartsuyker | x       |        |
| Natalie Adams    | x       |        |
| Sandra Taylor    | x       |        |
| Alana Miller     | x       |        |

***C. Preliminary Action Item***

Board findings pursuant to Government Code Section 54953(e)

The Charter School Board of Directors determines, in accordance with Government Code Section 54953(e)(1)(B), that meeting in person would present imminent risks to the health or safety of attendees. Pursuant to Government Code Section 54953(e)(3), the Board has also reconsidered the circumstances of the State of Emergency declared by the Governor on March 4, 2020, and finds the State of Emergency continues to directly impact the ability of the Directors to meet safely in person and/or that State or local officials continue to impose or recommend measures to promote social distancing.

| Board Member     | Motion to Move | Second | Yes | No | Abstain | Absent |
|------------------|----------------|--------|-----|----|---------|--------|
| Marlo Hartsuyker |                | x      | x   |    |         |        |
| Natalie Adams    |                |        | x   |    |         |        |
| Sandra Taylor    |                |        |     |    |         | x      |
| Alana Miller     | x              |        | x   |    |         |        |

**D. Motion to adopt the agenda was moved by \_\_\_\_\_**

Roll Call Vote:

| Board Member     | Motion to Move | Second | Yes | No | Abstain | Absent |
|------------------|----------------|--------|-----|----|---------|--------|
| Marlo Hartsuyker | x              |        | x   |    |         |        |
| Natalie Adams    |                | x      | x   |    |         |        |
| Sandra Taylor    |                |        |     |    |         | x      |
| Alana Miller     |                |        | x   |    |         |        |

Removed D and E

**II. PUBLIC COMMENT** The public may comment on any item that is on the agenda or any other item that is in the Board’s jurisdiction. No presentation shall be more than two (2) minutes. Individuals desiring to address the Board are requested to email Dr. Bishop (Shalen.Bishop@peak-prep.org) prior to the start of the meeting. Board members are prohibited from responding to or commenting on matters raised by the public that are not on the agenda. (Gov. Code § 54954.2(a))

Public comments may be presented through our zoom link to the meeting:

<https://us02web.zoom.us/j/86341756833?pwd=OGlETFlqb1Y5WGEGwL0QrY3lwMzdXQT09> (zoom link above)

(For Phone access see agenda information above)

**III. Public Meeting: Educator’s Effective Plan**

The board will conduct a public meeting to allow members of the public to make comments on the Educator’s Effective Plan. LEAs and State Special Schools that receive funding pursuant to California *Education Code (EC)* Section 41480(a) are required to develop and adopt a plan, by December 30, 2021, that delineates the expenditure of funds apportioned including the professional development of teachers, administrators, paraprofessionals and classified staff.

**IV. Information, Discussion and Action items**

**A) Approval of Consent Agenda.** *Agenda items presented in this section compose the Consent Agenda and are routine of nature. Unless an item is moved to the Action section at the request of a board member, they will be approved by the board as a group as the first action on the agenda. Each item approved shall be deemed to have been read in full and adopted as recommended.*

**1. Approval of Financial Statement.** *The Chief Business Official recommends that the Board of Directors approve the revenue and expenditures as listed on the Oct 1st, 2021-Oct 31st, 2021 Financial Statements.*

**2. Approval of Board Report of Commercial Checks**

The Chief Business Official recommends that the Board of Directors approve the commercial payments as listed on the Oct 1st, 2021-Oct 31st, 2021 Board Report of Checks.

**3. Approval of Board Report of Purchase Orders**

The Chief Business Official recommends that the Board of Directors approve the purchase orders as listed on the Oct 1st, 2021-Oct 31st, 2021 Board Reports.

**4. Approve Minutes from 10/26/2021 Board Meeting.**

| Board Member     | Motion to Move | Second | Yes | No | Abstain | Absent |
|------------------|----------------|--------|-----|----|---------|--------|
| Marlo Hartsuyker |                | x      | x   |    |         |        |
| Natalie Adams    |                |        | x   |    |         |        |
| Sandra Taylor    |                |        |     |    |         | x      |
| Alana Miller     | x              |        | x   |    |         |        |

**B) Superintendent Report (No Action, just reporting out different aspects of the school program)—Moved to end of agenda**

- a. Highlights
- b. Programs/Academic Resources updates, if any.
- c. Upcoming Compliance Dates

**C) The Board shall review, discuss, and approve the new 1<sup>st</sup> Interim Budget Report . Each charter school shall annually prepare and submit interim reports to its chartering authority and the county superintendent of schools. The first interim financial report shall reflect changes to the budget through Oct 31<sup>st</sup>.**

| Board Member     | Motion to Move | Second | Yes | No | Abstain | Absent |
|------------------|----------------|--------|-----|----|---------|--------|
| Marlo Hartsuyker |                |        | x   |    |         |        |
| Natalie Adams    |                |        | x   |    |         |        |
| Sandra Taylor    | x              |        | x   |    |         |        |
| Alana Miller     |                | x      | x   |    |         |        |

**D) The Board shall review, discuss, and approve LCFF Budget Overview for Parents.** This is an annual review of budget for parent. We are required to adopt and submit the budget review in conjunction with the first interim budget report.

| Board Member     | Motion to Move | Second | Yes | No | Abstain | Absent |
|------------------|----------------|--------|-----|----|---------|--------|
| Marlo Hartsuyker |                |        |     |    |         |        |
| Natalie Adams    |                |        |     |    |         |        |
| Sandra Taylor    |                |        |     |    |         |        |
| Alana Miller     |                |        |     |    |         |        |

***Did not go over this---removed***

**E) The Board shall review, discuss and approve the Effective Educator Spending Plan.** LEAs and State Special Schools that receive funding pursuant to California *Education Code (EC)* Section 41480(a) are required to develop and adopt a plan, by December 30, 2021, that delineates the expenditure of funds apportioned including the professional development of teachers, administrators, paraprofessionals and classified staff.

| Board Member     | Motion to Move | Second | Yes | No | Abstain | Absent |
|------------------|----------------|--------|-----|----|---------|--------|
| Marlo Hartsuyker |                |        |     |    |         |        |
| Natalie Adams    |                |        |     |    |         |        |
| Sandra Taylor    |                |        |     |    |         |        |
| Alana Miller     |                |        |     |    |         |        |

***Removed this item. We will move this to a separate meeting.***

**F) The Board shall review, discuss, and approve the Parsec Agreement.** Parsec Education agreement is to work with the educational resource to help view, interpret, analyze and respond to data. Parsec Education would partner with Peak Prep and use multiple data measures to tell the narrative of student achievement while providing resources for transparency.

| Board Member     | Motion to Move | Second | Yes | No | Abstain | Absent |
|------------------|----------------|--------|-----|----|---------|--------|
| Marlo Hartsuyker |                | x      | x   |    |         |        |
| Natalie Adams    |                |        | x   |    |         |        |
| Sandra Taylor    | x              |        | x   |    |         |        |
| Alana Miller     |                |        | x   |    |         |        |

**V. Closed Session**

*Conference with Legal Counsel – Existing Litigation (Gov. Code Section 54956.9(d)(1): One matter – Accel Online California, LLC v. Peak Prep Pleasant Valley*

***No Action taken.***

**VI. Board Members Remarks and Announcements**

***No remarks or announcements***

**VI. ADJOURNMENT**

MOTION FOR ADJOURNMENT Motion to Adjourn

Roll Call Vote:

| Board Member     | Motion to Move | Second | Yes | No | Abstain | Absent |
|------------------|----------------|--------|-----|----|---------|--------|
| Marlo Hartsuyker | x              |        | x   |    |         |        |
| Natalie Adams    |                |        |     |    |         | x      |
| Sandra Taylor    |                | x      | x   |    |         |        |
| Alana Miller     |                |        | x   |    |         |        |

Adjourned at 5:37