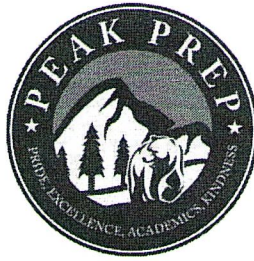


Chelsie Arevalo



Peak Prep Pleasant Valley

Board Meeting Agenda—Special Board Meeting
Tuesday, March 14th, 2023
12:30pm

Meeting Location:

LA County Library: Westlake Village Library
31220 Oakcrest Dr
Westlake Village, CA 91361

Teleconference Locations:

PVSD
600 Temple Ave
Camarillo, CA 93010
&
4141 Schuykill Dr.
Calabasas, CA 91302

Remote Meeting Access:

Time: Mar 14, 2023 10:00 AM Pacific Time (US and Canada)

Join Zoom Meeting
<https://us02web.zoom.us/j/88172544243?pwd=Wm1Ham1NSFRsRDh2NE5sR2xjdkdaZz09>

Meeting ID: 881 7254 4243
Passcode: PeakPrep

One tap mobile
+13126266799,,88172544243#,,,,*40911301# US (Chicago)
+16469313860,,88172544243#,,,,*40911301# US

Dial by your location
+1 312 626 6799 US (Chicago)

①

+1 646 931 3860 US
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+1 301 715 8592 US (Washington DC)
+1 305 224 1968 US
+1 309 205 3325 US
+1 669 900 6833 US (San Jose)
+1 689 278 1000 US
+1 719 359 4580 US
+1 253 205 0468 US
+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)
+1 360 209 5623 US
+1 386 347 5053 US
+1 507 473 4847 US
+1 564 217 2000 US
+1 669 444 9171 US

Meeting ID: 881 7254 4243
Passcode: 40911301

Find your local number: <https://us02web.zoom.us/j/kNAtyffV>

This legislative body conducts business under the meeting requirements of the Ralph M. Brown Act.

MEETING AGENDA & RELATED MATERIALS

Agendas for regular board meetings as defined by the Brown Act will be posted physically within the Charter School's jurisdiction, and on the legislative body's website 72 hours prior to the start of the meeting. Agendas for special meetings as defined by the Brown Act will be posted physically within the Charter School's jurisdiction, and on the legislative body's website 24 hours prior to the start of the meeting. Materials relating to an agenda topic that is a matter of public record in open session, will be made available for public at www.peak-prep.org or 600 Temple Ave, Camarillo, CA 93010

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contact Superintendent, Dr. Shalen Bishop at Shalen.Bishop@peak-prep.org

FOR MORE INFORMATION

For more information concerning this agenda or for materials relating to this meeting, please contact the Head of School's Office: Dr. Shalen Bishop at Shalen.Bishop@peak-prep.org.

I. PRELIMINARY MATTERS

A. Call to Order:

Meeting was called to order by Board Director at: 12:32 PM

B. Roll Call

Board Member	Present	Absent
Patty Lerner	X	
Bob Rust	X	
Carol Bjordahl	X	
Alana Miller	X	

C. Motion to adopt the agenda was moved by Bob Rust

Roll Call Vote:

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner			X			
Bob Rust	X		X			
Carol Bjordahl		X	X			
Alana Miller			X			

II. PUBLIC COMMENT

The public may comment on any item that is on the agenda or any other item that is in the Board's jurisdiction through written comments submitted before the meeting or live at the meeting. No presentation shall be more than two (2) minutes.

Individuals desiring to address the Board are requested to email Dr. Bishop (Shalen.Bishop@peak-prep.org) prior to the start of the meeting, or otherwise by lining up at the designated spot for public comment designated by the Board at the time public comment is opened. Board members are prohibited from responding to or commenting on matters raised by the public that are not on the agenda. (Gov. Code § 54954.2(a))

Public comments may also be presented live through our Zoom link to the meeting: <https://us02web.zoom.us/j/88172544243?pwd=Wm1Ham1NSFRsRDh2NE5sR2xiZkdkaZz09>

(Same as zoom link above, For Phone access see agenda information above)

Members of the public wishing to comment via Zoom shall use the "raise hand" function, and will be called on to present.

III. Information, Discussion and Action items

A) Approval of Consent Agenda. Agenda items presented in this section compose the Consent Agenda and are routine of nature. Unless an item is moved to the Action section at the request of a board member, they will be approved by the board as a group as the first action on the agenda. Each item approved shall be deemed to have been read in full and adopted as recommended.

1. Approval of Financial Statement. The Chief Business Official recommends that the Board of Directors approve the revenue and expenditures as listed on the Feb 1st 2023 through Feb 28th, 2023 Financial Statements.

2. Approval of Board Report of Commercial Checks
The Chief Business Official recommends that the Board of Directors approve the commercial payments as listed on the Feb 1st 2023 through Feb 28th, 2023 Board Report of Checks.

3. Approval of Board Report of Purchase Orders
The Chief Business Official recommends that the Board of Directors approve the purchase orders as listed on Feb 1st 2023 through Feb 28th, 2023 Board Reports.

4. Approve Minutes from 2/1/2023 Board Meetings.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner			X			
Bob Rust	X		X			
Carol Bjordahl		X	X			
Alana Miller			X			

B) Executive Director Report (No Action, just reporting out different aspects of the school program)

- a. Highlights
- b. Programs/Academic Resources updates, if any.
Upcoming Compliance Dates

C) The Board shall review, discuss and approve the Second Interim Report.

Local educational agencies (LEAs) are required to file two reports during a fiscal year (interim reports) on the status of the LEA's financial health. The first interim report is due December 15 for the period ending October 31. The second interim

report is due March 17 for the period ending January 31.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner			X			
Bob Rust	X		X			
Carol Bjordahl			X			
Alana Miller		X	X			

D) The Board shall review, discuss and approve the 2021-2022 school audit. Completed by the district approved auditor the completed 2021-2022 school year audit is a yearly requirement for examining fiscal and state compliances regarding Peak's independent study and non-classroom state requirements.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner			X			
Bob Rust	X		X			
Carol Bjordahl			X			
Alana Miller		X	X			

E) The Board shall review, discuss and consider approving the Memorandum of Understanding (MOU) between Ventura Unified School District and Peak for the Indian Education. The purpose of this MOU is to create and confirm an effective working relationship between the Partner District, PEAK-Prep, and the Ventura Unified School District (VUSD). This MOU also provides the means by which VUSD and the Partner District will maintain a collaborative relationship to ensure inter-agency services to Partner District students and families

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner			X			
Bob Rust	X		X			
Carol Bjordahl		X	X			
Alana Miller			X			

F) The Board shall review, discuss and consider approving the Memorandum of Understanding (MOU) between Ventura County of Education and Peak Prep for Data sharing. This Agreement aims to facilitate the collection, analysis, and sharing of student data for those pupils who will likely be attending a school within the jurisdiction of an LEA. The purpose of this data sharing is to assist the transition of students of the LEA to their next enrollment, enrollment projections, and pupil high school completion data.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner			X			
Bob Rust	X		X			
Carol Bjordahl		X	X			
Alana Miller			X			

G) The Board shall review, discuss and consider approving the Material Revision of Peak Prep Pleasant Valley Charter and submit to Pleasant Valley School District. This Agreement aims to solidify the homeschool program along with having multi track calendars that allows for two school start dates.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner			X			
Bob Rust	X		X			
Carol Bjordahl		X	X			
Alana Miller			X			

H) The Board shall review, discuss and consider approving Track A and Track B 2023-2024 School Calendars. These are the proposed school year calendars for the 2023-2024 school year. We will begin with Track A, July 3rd, 2023.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner			X			
Bob Rust	X		X			
Carol Bjordahl		X	X			
Alana Miller			X			

I) The Board Shall review, discuss and consider approving Spending Grant Plan. The Grant Spending Plan is geared towards using one-time funds to enhance the school program (i.e. intervention, curriculum & staffing). These grants include Expanded Learning Opportunity, Transitional Kindergarten, Learning Loss, and Arts, Music, & Discretionary Block.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner			X			
Bob Rust	X		X			
Carol Bjordahl			X			
Alana Miller		X	X			

J) **The Board shall review, discuss and consider approving the job description and salary schedule Fiscal Operation Coordinator.** The Fiscal Operations Coordinator will work collaboratively to support fiscal and budget continuity across programs for both students and staff. In addition, this position will provide support with streamlining fiscal processes and procedures including grant, audit, and attendance compliances.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner			X			
Bob Rust	X		X			
Carol Bjordahl		X	X			
Alana Miller			X			

K) **The Board shall review, discuss and consider approving the job description and salary schedule for Director of Operations.** This position is designed to shift the role & salary schedule of the Principal to Director of Operations to focus more on operational and streamline systems and procedures as Peak grows.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner			X			
Bob Rust	X		X			
Carol Bjordahl		X	X			
Alana Miller			X			

L) **The Board shall review, discuss and consider approving the new student information system (SIS), Pathways.** Pathways student information system is a commonly used California SIS that integrates really well with an independent study school model.

speaks to Calpads

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner			X			
Bob Rust	X		X			
Carol Bjordahl		X	X			
Alana Miller			X			

M) **The Board shall review, discuss and consider approve the Stride Curriculum quote.** Stride is a robust curriculum aligned with California State Standards, after demos and teacher exploration, Peak's staff is recommending Stride Curriculum & services to enhance our offerings at Peak Prep!

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
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Patty Lerner			X			
Bob Rust	X		X			
Carol Bjordahl			X			
Alana Miller		X	X			

N) **The board shall review, discuss and approve the FlipSwitch Community Engagement Plan.** Last year, Peak looked into multiple community engagement options. FlipSwitch provided community engagement for the 2021-2022 & 2022-2023 school year and is recommending renewing the agreement for the 2023-2024 school year.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner			X			
Bob Rust	X		X			
Carol Bjordahl		X	X			
Alana Miller			X			

O) **The board shall review, discuss and consider approve the Subjects.com Curriculum.** With various programs approaching, Subjects.com is a A-G, California-based curriculum that is designed to make courses more engaging and student-centered. This site-license would support our 9th-12th students especially our credit deficient students.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner			X			
Bob Rust	X		X			
Carol Bjordahl		X	X			
Alana Miller			X			

IV. Board Members Remarks and Announcements

V. ADJOURNMENT

MOTION FOR ADJOURNMENT Motion to Adjourn

Roll Call Vote:

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner			X			
Bob Rust	X		X			
Carol Bjordahl			X			
Alana Miller		X	X			

Adjourned at 1:42 PM