



Peak Prep Pleasant Valley

Board Meeting Agenda—Regular Board Meeting

Nov 1st, 2023

4:00 pm

Meeting Location:

PVSD

600 Temple Ave

Camarillo, CA 93010

Rm 24

Teleconference Location

~~4141 Schuykill Dr.~~

~~Calabasas, CA 91302~~

This location has been canceled. Please join us via zoom or Camarillo.

Remote Meeting Access:

Join Zoom Meeting

Join Zoom Meeting

<https://peak-prep->

[org.zoom.us/j/84952080084?pwd=MVlaaXh3MjZhMzVmMUNMeVI3WW1tdz09](https://peak-prep-)

Meeting ID: 849 5208 0084

Passcode: PeakPrep

One tap mobile

+13017158592,,84952080084#,,,,*47801474# US (Washington DC)

+13052241968,,84952080084#,,,,*47801474# US

Dial by your location

• +1 301 715 8592 US (Washington DC)

• +1 305 224 1968 US

- +1 309 205 3325 US
- +1 312 626 6799 US (Chicago)
 - +1 646 931 3860 US
- +1 929 205 6099 US (New York)
- +1 669 900 6833 US (San Jose)
 - +1 689 278 1000 US
 - +1 719 359 4580 US
 - +1 253 205 0468 US
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
 - +1 360 209 5623 US
 - +1 386 347 5053 US
 - +1 507 473 4847 US
 - +1 564 217 2000 US
 - +1 669 444 9171 US

Meeting ID: 849 5208 0084
Passcode: 47801474

Find your local number: <https://peak-prep-org.zoom.us/j/84952080084>

This legislative body conducts business under the meeting requirements of the Ralph M. Brown Act.

MEETING AGENDA & RELATED MATERIALS

Agendas for regular board meetings as defined by the Brown Act will be posted physically within the Charter School's jurisdiction, and on the legislative body's website 72 hours prior to the start of the meeting. Agendas for special meetings as defined by the Brown Act will be posted physically within the Charter School's jurisdiction, and on the legislative body's website 24 hours prior to the start of the meeting. Materials relating to an agenda topic that is a matter of public record in an open session will be made available for the public at www.peak-prep.org or 600 Temple Ave, Camarillo, CA 93010

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this

meeting may request assistance by contact Superintendent, Dr. Shalen Bishop at Shalen.Bishop@peak-prep.org

FOR MORE INFORMATION

For more information concerning this agenda or for materials relating to this meeting, please contact the Head of School's Office: Dr. Shalen Bishop at Shalen.Bishop@peak-prep.org.

This legislative body conducts business under the meeting requirements of the Ralph M. Brown Act.

MEETING AGENDA & RELATED MATERIALS

Agendas for regular board meetings as defined by the Brown Act will be posted physically within the Charter School's jurisdiction, and on the legislative body's website 72 hours prior to the start of the meeting. Agendas for special meetings as defined by the Brown Act will be posted physically within the Charter School's jurisdiction, and on the legislative body's website 24 hours prior to the start of the meeting. Materials relating to an agenda topic that is a matter of public record in open session will be made available for the public.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting Executive Director, Dr. Shalen Bishop at Shalen.Bishop@peak-prep.org

FOR MORE INFORMATION

For more information concerning this agenda or for materials relating to this meeting, please contact the Executive Director's Office: Dr. Shalen Bishop at Shalen.Bishop@peak-prep.org.

I. PRELIMINARY MATTERS

A. Call to Order:

Meeting was called to order by Board Director at: _____

B. Roll Call

Board Member	Present	Absent
Patty Lerner		
Bob Rust		

Carol Bjordahl		
Alana Miller		

C.. Motion to adopt the agenda was moved by _ _ _

Roll Call Vote:

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner						
Bob Rust						
Carol Bjordahl						
Alana Miller						

II. PUBLIC COMMENT

The public may comment on any item that is on the agenda or any other item that is in the Board’s jurisdiction through written comments submitted before the meeting or live at the meeting. No presentation shall be more than two (2) minutes. Individuals desiring to address the Board are requested to email Dr. Bishop (Shalen.Bishop@peak-prep.org) prior to the start of the meeting, or otherwise by lining up at the designated spot for public comment designated by the Board at the time public comment is opened. Board members are prohibited from responding to or commenting on matters raised by the public that are not on the agenda. (Gov. Code § 54954.2(a))

Public comments may also be presented live through our Zoom link to the meeting:

<https://peak-prep-org.zoom.us/j/84952080084?pwd=MVlaaXh3MjZhMzVmMUNMeVI3WW1tdz09>

(Same as Zoom link above, For Phone access see agenda information above)

Members of the public wishing to comment via Zoom shall use the “raise hand” function and will be called on to present.

III. Closed Session

PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov. Code section 54957(b)(1.): Superintendent

PUBLIC EMPLOYMENT (Gov. Code section 54957(b)): Superintendent/Executive Director

IV. Information, Discussion, and Action items

A) Approval of Consent Agenda. Agenda items presented in this section compose the Consent Agenda and are routine of nature. Unless an item is moved to the Action section at the request of a board member, they will be approved by the board as a group as the first action on the agenda. Each item approved shall be deemed to have been read in full and adopted as recommended.

1. Approval of Financial Statement. The Chief Business Official recommends that the Board of Directors approve the revenue and expenditures as listed on the Sept 1st, 2023 through Oct 31st, 2023 Financial Statements.

2. Approval of Board Report of Commercial Checks
The Chief Business Official recommends that the Board of Directors approve the commercial payments as listed on the Sept 1st, 2023 through Oct 31st, 2023 Board Report of Checks.

3. Approval of Board Report of Purchase Orders
The Chief Business Official recommends that the Board of Directors approve the purchase orders as listed on Sept 1st 2023 through Oct 31st, 2023 Board Reports.

4. Approve Minutes from 9/6/2023 Board Meetings.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner						
Bob Rust						
Carol Bjordahl						
Alana Miller						

B) Executive Director Report (No Action, just reporting out different aspects of the school program)

- a. Highlights
- b. Programs/Academic Resources updates, if any.
- c. Upcoming Compliance Dates

C) The Board shall review, discuss, and adopt the Comparable Compensation Data for Charter School Executives. Prior to the Board taking action to set executive compensation, the Board must first exercise due diligence by reviewing & adopting the compensation practices of comparable nonprofits in an open session of a regular Board meeting

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner						
Bob Rust						

Carol Bjordahl						
Alana Miller						

D) **The Board shall review, discuss, and approve the Employment Agreement for the Executive Director.** Reviewed by legal, this new contract serves the Executive Director role with a few updates to the agreement from 3.23.22.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner						
Bob Rust						
Carol Bjordahl						
Alana Miller						

E) **The Board will review, discuss, and consider approving Peak Prep Pleasant Valley’s On-Schedule Salary Increase.** With fiscal soundness, Peak proposes a 3% on-schedule increase retro-active of 7/1/2023

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner						
Bob Rust						
Carol Bjordahl						
Alana Miller						

F) **The Board shall review, discuss, and consider approving the employee's off-schedule salary increase of 10%.** Peak is proposing a staff off-schedule salary increase based on the funds available, SB740, and upon closing the 2022-2023 fiscal year and before the end of the 2023 Year. Peak employees have worked diligently these past 5 years with min increases. This would be for all employees who are currently employed this school year.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner						
Bob Rust						
Carol Bjordahl						
Alana Miller						

G) **The Board shall review, discuss, and consider the approval of the additional Payroll Authorization Forms (PAR):** The payroll authorizations are stipends for extra duties.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner						
Bob Rust						

Carol Bjordahl						
Alana Miller						

V. Board Members Remarks and Announcements

VI. ADJOURNMENT

MOTION FOR ADJOURNMENT Motion to Adjourn

Roll Call Vote:

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner						
Bob Rust						
Carol Bjordahl						
Alana Miller						

Adjourned at ____

Checks Dated 09/01/2023 through 10/27/2023

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5038800897	09/06/2023	Amazon Capital Services Inc ACCOUNT NUMBER A2ANLA6W681S3Q	620-4300		1,862.41
5038800898	09/06/2023	RAINBOW RESOURCE CENTER	620-4300		2,229.37
5038800899	09/07/2023	T-Mobil USA Inc	620-5902		1,240.00
5038800900	09/08/2023	ACCREDITING COMM FOR SCHOOLS Western Assoc of Schl Colleges	620-5300		1,190.00
5038800901	09/08/2023	COGNIA INC.	620-5800		4,000.00
5038800902	09/08/2023	Amazon Capital Services Inc ACCOUNT NUMBER A2ANLA6W681S3Q	620-4300		488.38
5038800903	09/08/2023	BDJtech	620-4400		59,258.44
5038800904	09/08/2023	Gravity Assist	620-5800		7,990.00
5038800905	09/08/2023	Inst for Exce. in Writing, LLC	620-4300		668.22
5038800906	09/08/2023	Lakeshore	620-4400	2,321.89	
			620-6900	5,426.32	7,748.21
5038800907	09/08/2023	RAINBOW RESOURCE CENTER	620-4300		3,026.76
5038800908	09/08/2023	James Michael Scheible	620-5800		1,312.50
5038800909	09/08/2023	Teacher Synergy LLC	620-5800		226.72
5038800910	09/08/2023	Ventura Unified School Dist.	620-5800		652.56
5038800911	09/08/2023	Young Minney & Corr, LLP	620-5899		2,898.50
5038800912	09/12/2023	Arizona Department of Revenue EIN 84-2636686	620-9520		880.93
5038800913	09/12/2023	Arizona Department of Revenue	620-5800	108.20	
			620-9520	779.68	887.88
5038800914	09/12/2023	Department of Revenue ID#70018 187133	620-9523		1,481.28
5038800915	09/12/2023	Department of Revenue ID#70018 187133	620-9523		1,327.78
5038800916	09/12/2023	PA UC Fund	620-5800	148.70	
			620-9543	443.96	592.66
5038800917	09/12/2023	Unemploment Insurance Agency U I#2310778000	620-5800	45.87	
			620-9542	1,101.00	1,146.87
5038800918	09/12/2023	The Lincoln National Life Insurance Company	620-9539		693.80
5038800919	09/14/2023	Amazon Capital Services Inc ACCOUNT NUMBER A2ANLA6W681S3Q	620-4300	1,729.31	
			620-5800	535.18	2,264.49
5038800920	09/14/2023	Megan Hook	620-5800		509.99
5038800921	09/14/2023	N2Y LLC	620-5800		309.98
5038800922	09/14/2023	NCS Pearson Inc	620-4300		574.74
5038800923	09/14/2023	WEX Health Inc.	620-9539		50.00
5038800924	09/19/2023	Valdivia, Holly	620-5200	50.30	
			620-5804	566.63	616.93
5038800925	09/21/2023	American Express	620-4300	303.82	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 09/01/2023 through 10/27/2023

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5038800925	09/21/2023	American Express	620-5220	5,527.18	
			620-5800	1,159.27	
			620-5901	954.13	
			620-5903	128.01	8,072.41
5038800926	09/21/2023	Children's Therapy Net Inc.	620-5800		506.80
5038800927	09/21/2023	DocHub LLC	620-5800		988.02
5038800928	09/21/2023	K12 Management DBA FuelED	620-4100		24,200.00
5038800929	09/21/2023	Oxford Consulting Services Inc	620-5800		1,275.75
5038800930	09/21/2023	PresenceLearning, Inc.	620-5220		420.00
5038800931	09/21/2023	SELF-INSURED SCHOOLS OF CALIF	620-9534		37,363.60
5038800932	09/26/2023	Home Science Tools	620-4300		1,200.99
5038800933	09/28/2023	Amazon Capital Services Inc ACCOUNT NUMBER A2ANLA6W681S3Q	620-4300		839.33
5038800934	09/28/2023	AMERICAN LANGUAGE SERVICES	620-5800		125.00
5038800935	09/28/2023	Imagine Learning LLC DEPT 2195	620-4100		35,000.00
5038800936	09/28/2023	Scenario Learning, LLC	620-5220		682.50
5038800937	09/29/2023	Amazon Capital Services Inc ACCOUNT NUMBER A2ANLA6W681S3Q	620-4300		3,982.71
5038800938	09/29/2023	RAINBOW RESOURCE CENTER	620-4300		538.28
5038800939	09/29/2023	Singapore Math Inc.	620-4300		160.08
5038800940	09/29/2023	Teacher Synergy LLC	620-5800		413.19
5038800941	09/29/2023	T-Mobil USA Inc	620-5902		114.00
5038800942	10/03/2023	White, Jennifer L	620-5804		69.00
5038800943	10/05/2023	Amazon Capital Services Inc ACCOUNT NUMBER A2ANLA6W681S3Q	620-4300		1,075.52
5038800944	10/05/2023	AMERICAN LANGUAGE SERVICES	620-5800		125.00
5038800945	10/05/2023	Notable Inc- Kami	620-5800		990.00
5038800946	10/05/2023	Monarch Photography, LLC	620-4300		429.00
5038800947	10/05/2023	Specialized Therapy Services	620-5800		396.15
5038800948	10/05/2023	Teaching Textbooks LLC	620-5800		117.90
5038800949	10/05/2023	T-Mobil USA Inc	620-5902		1,274.00
5038800950	10/17/2023	K12 Management DBA FuelED	620-4100	52,740.19	
			Unpaid Tax	3,565.19-	49,175.00
5038800951	10/17/2023	Arizona Department of Revenue/ /EIN84-2636686	620-9520		697.11
5038800952	10/17/2023	Arizona Department of Revenue/ /EIN84-2636686	620-5800		1.65
5038800953	10/17/2023	Arizona Department of Revenue/ /EIN84-2636686	620-5800		16.24
5038800954	10/17/2023	Office of UC Tax Services//UC# 7787981	620-5800		41.75
5038800955	10/17/2023	PA Department Of Revenue//ID#7 0018187133	620-9523		1,830.84
5038800956	10/17/2023	PA Department Of Revenue//ID#7 0018187133	620-5800		188.44

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 09/01/2023 through 10/27/2023					
Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5038800957	10/17/2023	State of Michigan//Acct#842636 686 09-2023	620-9522		1,204.02
5038800958	10/17/2023	State of Michigan//Acct#842636 686 08-2023	620-9522		1,310.27
5038800959	10/17/2023	State of Michigan//Acct#842636 686 06-2023	620-9522		1,375.47
5038800960	10/17/2023	State of Michigan//Acct#842636 686 05-2023	620-9522		1,150.22
5038800961	10/17/2023	State of Michigan//Acct#842636 686 04-2023	620-9522		1,137.47
5038800962	10/17/2023	State of Michigan//Acct#842636 686 03-2023	620-9522		1,128.97
5038800963	10/17/2023	State of Michigan//Acct#842636 686 02-2023	620-9522		1,128.97
5038800964	10/17/2023	State of Michigan//Acct#842636 686 01-2023	620-9522		1,256.47
5038800965	10/17/2023	Unemployment Insurance Agency/ /UI#2310778000	620-5800		5.00
5038800966	10/19/2023	Amazon Capital Services Inc ACCOUNT NUMBER A2ANLA6W681S3Q	620-4300	1,519.15	
			620-4400	568.43	2,087.58
5038800967	10/19/2023	Arizona State University Learning Enterprise	620-5800		625.00
5038800968	10/19/2023	BUSINESS SERVICES AUTHORITY	620-5803		100,095.00
5038800969	10/19/2023	Charter Schools Development Center	620-5220		250.00
5038800970	10/19/2023	Children's Therapy Net Inc.	620-5800		673.05
5038800971	10/19/2023	Enlightened Learning, LLC	620-5800		560.00
5038800972	10/19/2023	Home Science Tools	620-4300		85.51
5038800973	10/19/2023	Imagine Learning LLC DEPT 2195	620-4100		35,000.00
5038800974	10/19/2023	City Of Los Angeles Treasurer	620-5800		8.00
5038800975	10/19/2023	Megan Hook	620-5800		740.00
5038800976	10/19/2023	Mrs. Miller's Reading Nook	620-5800		100.00
5038800977	10/19/2023	School Pathways, LLC	620-5800		9,134.70
5038800978	10/19/2023	Sub Zero Ice Cream- CA, LLC	620-5800		500.00
5038800979	10/19/2023	Teaching Textbooks LLC	620-5800		150.85
5038800980	10/26/2023	Amazon Capital Services Inc ACCOUNT NUMBER A2ANLA6W681S3Q	620-4300		1,119.15
5038800981	10/26/2023	American Express	620-4300	330.25	
			620-5220	7,037.61	
			620-5800	267.00	
			620-5810	116.00	
			620-5901	982.01	
			620-5903	208.62	8,941.49
5038800982	10/26/2023	Flipswitch Marketing LLC	620-5800		4,733.54
5038800983	10/26/2023	The Lincoln National Life Insurance Company	620-9539		715.17
5038800984	10/26/2023	MiaPlaza, Inc.	620-5820		280.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 09/01/2023 through 10/27/2023

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5038800985	10/26/2023	Oxford Consulting Services Inc	620-5800		1,347.15
5038800986	10/26/2023	RAINBOW RESOURCE CENTER	620-4300		766.59
5038800987	10/26/2023	Cuizon Ballet Centre	620-5800		84.00
VCH380000008	09/01/2023	Bishop, Shalen	620-5220		1,561.05
VCH380000009	09/01/2023	Valdivia, Joshua J	620-5220		300.93
VCH380000010	09/08/2023	Altman, Amy L	620-5220		100.00
VCH380000011	09/15/2023	Buckley, Jennifer R	620-4300	80.76	
			620-5220	297.96	378.72
VCH380000012	09/15/2023	Booth, Tina E	620-5220		1,007.78
VCH380000013	09/15/2023	Hartley, Vanessa R	620-5804		99.00
VCH380000014	09/15/2023	Bollinger, Kara L	620-5804		122.00
VCH380000015	09/22/2023	Valdivia, Joshua J	620-5220		275.00
VCH380000016	09/29/2023	Tax Deferred Services	620-9539		4,245.44
VCH380000017	10/06/2023	Ciolino, Sabrina N	620-5200		115.93
VCH380000018	10/06/2023	Filbrun, Leah K	620-5804		84.00
VCH380000019	10/13/2023	SELF-INSURED SCHOOLS OF CALIF	620-9534		42,647.50
VCH380000020	10/20/2023	Ciolino, Sabrina N	620-5200	57.25	
			620-5220	98.56	155.81
VCH380000021	10/27/2023	Cordero, Allison B	620-5220		53.82
VCH380000022	10/27/2023	Hanson, Darla C	620-5220		50.42
VCH380000023	10/27/2023	Kenzie, Sara M	620-5220		226.94
VCH380000024	10/27/2023	Bishop, Shalen	620-5200	125.66	
			620-5220	1,500.48	1,626.14
VCH380000025	10/27/2023	Hartley, Taylor S	620-5220		53.21
VCH380000026	10/27/2023	Weymouth, Kelly M	620-5220		1,088.19
VCH380000027	10/27/2023	Hartley, Vanessa R	620-5220		50.47
VCH380000028	10/27/2023	Filbrun, Leah K	620-5220		2,325.00
			Total Number of Checks	112	512,700.65

Fund Recap

Fund	Description	Check Count	Expensed Amount
620	Peak Prep	112	516,265.84
Total Number of Checks		112	516,265.84
Less Unpaid Tax Liability			3,565.19-
Net (Check Amount)			512,700.65

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Includes Purchase Orders dated 09/01/2023 - 10/27/2023

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
B3824-00035	COGNIA INC.	PEAK	Digital Learning 2023/24	620-5800	4,000.00
B3824-00036	ACCREDITING COMM FOR SCHOOLS W estern Assoc of Schl Colleges	PEAK	ACCREDITING MEMBERSHIP 2023/24	620-5300	1,190.00
B3824-00037	Megan Hook	PEAK	Advertisement 2023/24	620-5800	7,909.99
B3824-00038	Gravity Assist	PEAK	Academic Support 2023/24	620-5800	7,990.00
B3824-00039	Children's Therapy Net Inc.	PEAK	OT Service for Students 2023/24	620-5800	15,000.00
B3824-00040	Notable Inc- Kami	PEAK	KAMI 2023/24	620-5800	990.00
B3824-00041	Vector Solutions	PEAK	SPED Training 2023/24	620-5220	682.50
B3824-00042	Sub Zero Ice Cream- CA, LLC	PEAK	HS Science Presentatoin	620-5800	500.00
B3824-00043	Enlightened Learnign, LLC	PEAK	Homeschool Services 2023/24	620-5800	1,667.00
B3824-00044	Lisa Cuizon	PEAK	Homeschool Classes 2023/24	620-5800	384.00
B3824-00045	EdPlus at ASU Arizona State Un iversity	PEAK	Instructional Courses 2023/24	620-5800	625.00
B3824-00046	BUSINESS SERVICES AUTHORITY	PEAK	FY 23-24 BSA SERVICES	620-5803	300,285.00
P3824-00032	James Michael Scheible	PEAK	Consultant 2023/24	620-5800	1,312.50
P3824-00033	Amazon Capital Services Inc AC COUNT NUMBER A2ANLA6W681S3Q	PEAK	September 2023/24 1	620-4300	1,729.31
				620-5800	535.18
P3824-00034	DocHub LLC	PEAK	Premium Online Web App 2023/24	620-5800	988.02
P3824-00035	American Express	PEAK	Credit Card September 2023/24	620-4300	303.82
				620-5220	5,527.18
				620-5800	1,159.27
				620-5901	954.13
				620-5903	128.01
P3824-00036	Amazon Capital Services Inc AC COUNT NUMBER A2ANLA6W681S3Q	PEAK	September 2023/24 2	620-4300	839.33
P3824-00037	Charter Schools Development Ce nter	PEAK	Conference 2023	620-5220	1,378.00
P3824-00038	Dell Marketing LP	PEAK	Laptops Teachers	620-4400	38,546.50
P3824-00039	Heggerty Phonemic Awareness	PEAK	Supplises, Subscription 23/24	620-4300	200.62
				620-5800	93.53
P3824-00040	Monarch Photography, LLC	PEAK	ID Badge	620-4300	429.00
P3824-00041	ZOOM VIDEO CMMUNICATIONS, INC.	PEAK	Subscriptions 2023/24	620-5800	2,754.00
P3824-00042	Amazon Capital Services Inc AC COUNT NUMBER A2ANLA6W681S3Q	PEAK	October 2023/24 1	620-4300	519.06
P3824-00043	BSN Sports LLC	PEAK	Staff Materials	620-4300	2,460.46
P3824-00044	School Specialty	PEAK	Curriculum	620-4300	1,152.38
				620-5800	2,626.40

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.



Includes Purchase Orders dated 09/01/2023 - 10/27/2023

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
P3824-00045	Amazon Capital Services Inc AC COUNT NUMBER A2ANLA6W681S3Q	PEAK	October 2023/24 2	620-4300	592.35
				620-4400	568.43
P3824-00046	Mrs. Miller's Reading Nook	PEAK	Homeschool Classes 2023/24	620-5800	100.00
P3824-00047	American Express	PEAK	Credit Card October 2023/24	620-4300	330.25
				620-5220	7,037.61
				620-5800	267.00
				620-5810	116.00
				620-5901	982.01
				620-5903	208.62
Total Number of POs					28
				Total	415,062.46

Fund Recap

Fund	Description	PO Count	Amount
620	Peak Prep	28	415,062.46

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

Includes Purchase Orders dated 09/01/2023 - 10/27/2023

PO Changes

	<u>New PO Amount</u>	<u>Fund/ Object</u>	<u>Description</u>	<u>Change Amount</u>
B3823-00040	161,425.00	620-4100	Peak Prep/Texbooks	48,874.12
B3824-00017	6,720.00	620-5220	Peak Prep/Staff Development	420.00
P3824-00008	3,200.00	620-5220	Peak Prep/Staff Development	250.00
Total PO Changes				49,544.12

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

Fund 620 - Peak Prep **Fiscal Year 2023/24 Through September 2023**

Object	Description	Adopted Budget	Revised Budget	Revenue	Balance	% Rcvd
Revenue Detail						
LCFF Revenue Sources						
8011	Revenue Limit State Aid Curr	2,254,610.00	2,254,610.00	504,697.00	1,749,913.00	22.39
8012	Education Protection Act	56,716.00	56,716.00	14,179.00	42,537.00	25.00
8096	Trs In-Lieu from Property Tax	1,145,277.00	1,145,277.00	217,066.00	928,211.00	18.95
Total LCFF Revenue Sources		3,456,603.00	3,456,603.00	735,942.00	2,720,661.00	21.29
Federal Revenue						
8181	Special Education Entitlement	41,683.00	41,683.00		41,683.00	
8290	All Other Federal Revenue	509,993.00	509,993.00	19.00	509,974.00	0.00
Total Federal Revenue		551,676.00	551,676.00	19.00	551,657.00	0.00
Other State Revenues						
8550	Mandated Cost Reimbursements	9,307.00	9,307.00		9,307.00	
8560	State Lottery Grant	69,805.00	69,805.00		69,805.00	
Total Other State Revenues		79,112.00	79,112.00	.00	79,112.00	
Other Local Revenue						
8660	Interest	7,500.00	7,500.00		7,500.00	
8792	Transfers of Apportionments Fr	234,270.00	234,270.00		234,270.00	
Total Other Local Revenue		241,770.00	241,770.00	.00	241,770.00	
Total Year To Date Revenues		4,329,161.00	4,329,161.00	735,961.00	3,593,200.00	17.00

Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
Expenditure Detail							
Certificated Salaries							
1100	Teacher	1,847,792.00	1,847,792.00	1,606,662.11	348,217.05	107,087.16-	18.85
1130	Certificated Stipends	90,500.00	90,500.00	55,750.00	1,250.00	33,500.00	1.38
1140	Certificated Extra Duty	32,000.00	32,000.00		39,200.00	7,200.00-	122.50
1200	Certificated Pupil Support Sal	329,071.00	329,071.00	205,248.42	51,658.16	72,164.42	15.70
1230	Cert Pupil Support Stipend	23,500.00	23,500.00		5,000.00	18,500.00	21.28
1300	Certificated Administrators	287,534.00	287,534.00	215,650.53	71,883.51	.04-	25.00
1330	Administration Stipend	34,500.00	34,500.00		10,000.00	24,500.00	28.99
1940	Other Cert-Extra Duty	7,500.00	7,500.00		3,945.00	3,555.00	52.60
Total Certificated Salaries		2,652,397.00	2,652,397.00	2,083,311.06	531,153.72	37,932.22	20.03
Classified Salaries							
2100	Instructional Aides	26,407.00	26,407.00			26,407.00	
2300	Classified Administrators	106,360.00	106,360.00	76,508.71	19,872.65	9,978.64	18.68

Selection Grouped by Account Type - Sorted by Org, Fund, Object, Filtered by (Org = 638, Starting Period = 1, Ending Account Period = 0, Stmt Option? = , Zero Amounts? = N, SACS? = N, Restricted? = Y) ESCAPE ONLINE

Fund 620 - Peak Prep

Fiscal Year 2023/24 Through September 2023

Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
Expenditure Detail (continued)							
Classified Salaries (continued)							
2330	Class Admin Stipends				10,000.00	10,000.00-	NO BDGT
2400	Clerical & Office Salaries	188,955.00	188,955.00	149,731.21	40,229.23	1,005.44-	21.29
2450	Clerical & Office Overtime				2,288.00	2,288.00-	NO BDGT
	Total Classified Salaries	321,722.00	321,722.00	226,239.92	72,389.88	23,092.20	22.50
Employee Benefits							
3301	OASDI/Medicare Certificated	199,211.00	199,211.00	154,221.77	40,163.99	4,825.24	20.16
3302	OASDI/Medicare Classified	24,460.00	24,460.00	17,307.63	5,503.36	1,649.01	22.50
3401	Health/Dental/Vision Cert	413,485.00	413,485.00	295,909.02	35,566.78	82,009.20	8.60
3402	Health/Dental/Vision Class	55,585.00	55,585.00		2,813.57	52,771.43	5.06
3501	SUI Certificated	1,307.00	1,307.00	1,017.58	262.46	26.96	20.08
3502	SUI Classified	160.00	160.00	112.98	35.93	11.09	22.46
3601	Workers' Comp Certificated	46,207.00	46,207.00	36,291.11	9,252.67	663.22	20.02
3602	Workers' Comp Classified	5,605.00	5,605.00	3,941.14	1,261.06	402.80	22.50
3901	403B and OtherBenCert	4,176.00	4,176.00	4,345.47	482.83	652.30-	11.56
3902	403B and OtherBen Class	526.00	526.00	540.17	28.43	42.60-	5.40
3951	UI Out of State Cert			7,046.10	1,147.10	8,193.20-	NO BDGT
	Total Employee Benefits	750,722.00	750,722.00	520,732.97	96,518.18	133,470.85	12.86
Books and Supplies							
4100	Textbooks	247,947.00	247,947.00	105,313.38	145,682.50	3,048.88-	58.76
4300	Materials and Supplies	71,239.00	71,239.00	6,989.27	28,946.93	35,302.80	40.63
4400	Non-Capitalized Equipment	206,405.00	206,405.00	38,546.50	186,804.84	18,946.34-	90.50
	Total Books and Supplies	525,591.00	525,591.00	150,849.15	361,434.27	13,307.58	68.77
Services and Other Operating Expenditures							
5200	Travel and Conference	5,358.00	5,358.00		50.30	5,307.70	0.94
5220	Staff Development	46,733.00	46,733.00	1,978.00	24,989.63	19,765.37	53.47
5300	Dues and Memberships	2,436.00	2,436.00		1,575.00	861.00	64.66
5450	Other Insurance	32,848.00	32,848.00		35,401.00	2,553.00-	107.77
5600	Repair, Maintenance Building	31,396.00	31,396.00		29,511.46	1,884.54	94.00
5800	Professional/Consultion Servic	278,616.00	278,616.00	94,472.01	69,977.37	114,166.62	25.12
5801	Audit Services	12,390.00	12,390.00	6,195.00		6,195.00	
5803	Business Services Authority	291,712.00	291,712.00			291,712.00	
5804	Employment Fees	1,000.00	1,000.00		827.63	172.37	82.76
5820	Software Licenses				70.00	70.00-	NO BDGT
5899	Legal Services Box 14	30,000.00	30,000.00	35,424.50	8,575.50	14,000.00-	28.59
5901	Communication Services-Phone	9,270.00	9,270.00		2,734.44	6,535.56	29.50

Selection Grouped by Account Type - Sorted by Org, Fund, Object, Filtered by (Org = 638, Starting Period = 1, Ending Account Period = 0, Stmt Option? = , Zero Amounts? = N, SACS? = N, Restricted? = Y)

ESCAPE ONLINE

Fund 620 - Peak Prep		Fiscal Year 2023/24 Through September 2023					
Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
Expenditure Detail (continued)							
Services and Other Operating Expenditures (continued)							
5902	Internet Services	12,360.00	12,360.00	13,080.00	2,688.00	3,408.00-	21.75
5903	Postage	4,635.00	4,635.00		138.21	4,496.79	2.98
	Total Services and Other Operating Expenditures	758,754.00	758,754.00	151,149.51	176,538.54	431,065.95	23.27
6600 - 6999							
6900	Depreciation				5,426.32	5,426.32-	NO BDGT
	Total 6600 - 6999	.00	.00	.00	5,426.32	5,426.32-	NO BDGT
	Total Year To Date Expenditures	5,009,186.00	5,009,186.00	3,132,282.61	1,243,460.91	633,442.48	24.82

Fund 620 - Peak Prep

Fiscal Year 2023/24 Through September 2023

Object	Description	Beginning Balance	Year to Date Activity	Ending Balance
Fund Reconciliation				
Assets				
9110	Cash in County Treasury	2,210,765.12	414,863.92-	1,795,901.20
9200	Accounts Receivable	231,529.26	222,594.30-	8,934.96
9201	Accounts Receivable-Payroll	2,751.85		2,751.85
9290	Due From Other Governments	234,218.01	15,456.00-	218,762.01
9330	Prepaid Rent	87,266.84	46,436.36-	40,830.48
	Total Assets	2,766,531.08	699,350.58-	2,067,180.50
Liabilities				
9510	Accounts Payable	167,236.97	166,081.97-	1,155.00
9520	Out of State Tax AZ		697.11	697.11
9522	Out of State Tax MI		9,691.85	9,691.85
9523	Out of State Tax PA		1,830.83	1,830.83
9530	Summer Pay Liability		16,017.89	16,017.89
9534	Health & Welfare Ins Payable		52,060.25-	52,060.25-
9535	State Unemployment Insurance	14.84-	298.39	283.55
9536	Workers' Comp Ins Payable	1,170.58-		1,170.58-
9539	Miscellaneous Deductions	969.60	1,927.52-	957.92-
9542	UI NMI		336.10-	336.10-
9543	UI PA		19.10	19.10
9590	Due to Other Governments	70,881.00		70,881.00
9650	Deferred Revenue	68,974.00		68,974.00
	Total Liabilities	306,876.15	191,850.67-	115,025.48
	Calculated Fund Balance	2,459,654.93	507,499.91-	1,952,155.02
Beginning Fund Balance				
9791	Beginning Fund Balance	2,459,654.93		2,459,654.93
	Beginning Fund Balance Proof	.00	507,499.91-	507,499.91-
Change in Fund Balance - Excess Revenues (Expenditures)			(507,499.91)	

Memo Only - Ending Fund Balance Accounts

	Adopted	Revised
Reserves		
9720	Reserve for Encumbrances	3,132,282.61
Other Designations		
9790	Undesignated/Unappropriated	780,156.00
9796 - 9799		
9796	Capital Assets Net of Debt	250,459.00

Selection Grouped by Account Type - Sorted by Org, Fund, Object, Filtered by (Org = 638, Starting Period = 1, Ending Account Period = 0, Stmt Option? = , Zero Amounts? = N, SACS? = N, Restricted? = Y)

ESCAPE ONLINE

Fund 620 - Peak Prep

Fiscal Year 2023/24 Through September 2023

Description		Adopted Budget	Revised Budget	Encumbrance	Actual	Budget Balance	% of Budget
Memo Only - Ending Fund Balance Accounts (continued)							
		Adopted		Revised			
9796 - 9799 (continued)							
9797	Restricted Net Assets	474,168.00		474,168.00			
Total 9796 - 9799			.00		.00	.00	

Fund 620 - Peak Prep

Fiscal Year 2023/24 Through September 2023

Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Budget Balance	% of Budget
Revenues, Expenditures, and Changes in Fund Balance						
A. Revenues	4,329,161.00	4,329,161.00		735,961.00	3,593,200.00	17.00
B. Expenditures	5,009,186.00	5,009,186.00	3,132,282.61	1,243,460.91	633,442.48	24.82
C. Subtotal (Revenue LESS Expense)	680,025.00-	680,025.00-		507,499.91-	2,959,757.52	
D. Other Financing Sources and Uses						
Sources						
LESS Uses						
E. Net Change in Fund Balance	680,025.00-	680,025.00-		507,499.91-	2,959,757.52	
F. Fund Balance:						
Beginning Balance (9791)	2,184,808.00	2,184,808.00		2,459,654.93		
Audit Adjustments (9793)						
Other Restatements (9795)						
Adjusted Beginning Balance	2,184,808.00	2,184,808.00		2,459,654.93		
G. Calculated Ending Balance	1,504,783.00	1,504,783.00		1,952,155.02		
*Components of Ending Fund Balance						
Legally Restricted (9740)						
Other Designations (9780)						
Undesig/Unapprop (9790)	780,156.00	780,156.00				
Other	724,627.00	724,627.00		3,132,282.61		

Fund 620 - Peak Prep		Fiscal Year 2023/24 Through October 2023				
Object	Description	Adopted Budget	Revised Budget	Revenue	Balance	% Rcvd
Revenue Detail						
LCFF Revenue Sources						
8011	Revenue Limit State Aid Curr	2,254,610.00	2,254,610.00	504,697.00	1,749,913.00	22.39
8012	Education Protection Act	56,716.00	56,716.00	14,179.00	42,537.00	25.00
8096	Trs In-Lieu from Property Tax	1,145,277.00	1,145,277.00	313,540.00	831,737.00	27.38
Total LCFF Revenue Sources		3,456,603.00	3,456,603.00	832,416.00	2,624,187.00	24.08
Federal Revenue						
8181	Special Education Entitlement	41,683.00	41,683.00		41,683.00	
8290	All Other Federal Revenue	509,993.00	509,993.00	31,380.00	478,613.00	6.15
Total Federal Revenue		551,676.00	551,676.00	31,380.00	520,296.00	5.69
Other State Revenues						
8550	Mandated Cost Reimbursements	9,307.00	9,307.00		9,307.00	
8560	State Lottery Grant	69,805.00	69,805.00	27,228.55	42,576.45	39.01
8590	Other State			100,692.00	100,692.00-	NO BDGT
Total Other State Revenues		79,112.00	79,112.00	127,920.55	48,808.55-	161.70
Other Local Revenue						
8660	Interest	7,500.00	7,500.00		7,500.00	
8699	All Other Local Revenue			97.45	97.45-	NO BDGT
8792	Transfers of Apportionments Fr	234,270.00	234,270.00		234,270.00	
Total Other Local Revenue		241,770.00	241,770.00	97.45	241,672.55	0.04
Total Year To Date Revenues		4,329,161.00	4,329,161.00	991,814.00	3,337,347.00	22.91

Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
Expenditure Detail							
Certificated Salaries							
1100	Teacher	1,847,792.00	1,847,792.00	1,562,208.66	537,206.45	251,623.11-	29.07
1130	Certificated Stipends	90,500.00	90,500.00	53,875.00	3,125.00	33,500.00	3.45
1140	Certificated Extra Duty	32,000.00	32,000.00		39,200.00	7,200.00-	122.50
1200	Certificated Pupil Support Sal	329,071.00	329,071.00	182,443.04	74,463.54	72,164.42	22.63
1230	Cert Pupil Support Stipend	23,500.00	23,500.00		5,000.00	18,500.00	21.28
1300	Certificated Administrators	287,534.00	287,534.00	191,689.36	95,844.68	.04-	33.33
1330	Administration Stipend	34,500.00	34,500.00		10,000.00	24,500.00	28.99
1940	Other Cert-Extra Duty	7,500.00	7,500.00		3,945.00	3,555.00	52.60
Total Certificated Salaries		2,652,397.00	2,652,397.00	1,990,216.06	768,784.67	106,603.73-	28.98
Classified Salaries							

Selection Grouped by Account Type - Sorted by Org, Fund, Object, Filtered by (Org = 638, Starting Period = 1, Ending Account Period = 0, Stmt Option? = , Zero Amounts? = N, SACS? = N, Restricted? = Y)

Fund 620 - Peak Prep

Fiscal Year 2023/24 Through October 2023

Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
Expenditure Detail (continued)							
Classified Salaries (continued)							
2100	Instructional Aides	26,407.00	26,407.00			26,407.00	
2300	Classified Administrators	106,360.00	106,360.00	68,559.65	27,821.71	9,978.64	26.16
2330	Class Admin Stipends				10,000.00	10,000.00-	NO BDGT
2400	Clerical & Office Salaries	188,955.00	188,955.00	156,762.09	57,484.67	25,291.76-	30.42
2450	Clerical & Office Overtime				2,288.00	2,288.00-	NO BDGT
	Total Classified Salaries	321,722.00	321,722.00	225,321.74	97,594.38	1,194.12-	30.34
Employee Benefits							
3301	OASDI/Medicare Certificated	199,211.00	199,211.00	144,664.37	57,439.87	2,893.24-	28.83
3302	OASDI/Medicare Classified	24,460.00	24,460.00	16,650.11	7,362.44	447.45	30.10
3401	Health/Dental/Vision Cert	413,485.00	413,485.00	294,123.60	71,546.73	47,814.67	17.30
3402	Health/Dental/Vission Class	55,585.00	55,585.00	47,830.69	8,440.71	686.40-	15.19
3501	SUI Certificated	1,307.00	1,307.00	972.84	378.40	44.24-	28.95
3502	SUI Classified	160.00	160.00	108.84	48.08	3.08	30.05
3601	Workers' Comp Certificated	46,207.00	46,207.00	34,669.41	13,392.19	1,854.60-	28.98
3602	Workers' Comp Classified	5,605.00	5,605.00	3,925.14	1,700.13	20.27-	30.33
3901	403B and OtherBenCert	4,176.00	4,176.00	4,362.96	1,028.20	1,215.16-	24.62
3902	403B and OtherBen Class	526.00	526.00	483.31	85.29	42.60-	16.21
3951	UI Out of State Cert			6,281.20	1,912.00	8,193.20-	NO BDGT
	Total Employee Benefits	750,722.00	750,722.00	554,072.47	163,334.04	33,315.49	21.76
Books and Supplies							
4100	Textbooks	247,947.00	247,947.00	66,447.31	233,654.69	52,155.00-	94.24
4300	Materials and Supplies	71,239.00	71,239.00	6,071.01	38,953.17	26,214.82	54.68
4400	Non-Capitalized Equipment	206,405.00	206,405.00	38,546.50	187,373.27	19,514.77-	90.78
	Total Books and Supplies	525,591.00	525,591.00	111,064.82	459,981.13	45,454.95-	87.52
Services and Other Operating Expenditures							
5200	Travel and Conference	5,358.00	5,358.00		349.14	5,008.86	6.52
5220	Staff Development	46,733.00	46,733.00	1,978.00	37,724.33	7,030.67	80.72
5300	Dues and Memberships	2,436.00	2,436.00		1,575.00	861.00	64.66
5450	Other Insurance	32,848.00	32,848.00		35,401.00	2,553.00-	107.77
5600	Repair, Maintenance Building	31,396.00	31,396.00		29,511.46	1,884.54	94.00
5800	Professional/Consultion Servic	278,616.00	278,616.00	103,934.27	91,195.98	83,485.75	32.73
5801	Audit Services	12,390.00	12,390.00	19,005.00		6,615.00-	
5803	Business Services Authority	291,712.00	291,712.00	200,190.00	100,095.00	8,573.00-	34.31
5804	Employment Fees	1,000.00	1,000.00		980.63	19.37	98.06
5810	Field Trips				116.00	116.00-	NO BDGT

Selection Grouped by Account Type - Sorted by Org, Fund, Object, Filtered by (Org = 638, Starting Period = 1, Ending Account Period = 0, Stmt Option? = , Zero Amounts? = N, SACS? = N, Restricted? = Y)

Fund 620 - Peak Prep		Fiscal Year 2023/24 Through October 2023					
Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
Expenditure Detail (continued)							
Services and Other Operating Expenditures (continued)							
5820	Software Licenses				350.00	350.00-	NO BDGT
5899	Legal Services Box 14	30,000.00	30,000.00	35,424.50	8,575.50	14,000.00-	28.59
5901	Communication Services-Phone	9,270.00	9,270.00		3,716.45	5,553.55	40.09
5902	Internet Services	12,360.00	12,360.00	11,692.00	4,076.00	3,408.00-	32.98
5903	Postage	4,635.00	4,635.00		346.83	4,288.17	7.48
	Total Services and Other Operating Expenditures	758,754.00	758,754.00	372,223.77	314,013.32	72,516.91	41.39
6600 - 6999							
6900	Depreciation				5,426.32	5,426.32-	NO BDGT
	Total 6600 - 6999	.00	.00	.00	5,426.32	5,426.32-	NO BDGT
	Total Year To Date Expenditures	5,009,186.00	5,009,186.00	3,252,898.86	1,809,133.86	52,846.72-	36.12

Fund 620 - Peak Prep		Fiscal Year 2023/24 Through October 2023		
Object	Description	Beginning Balance	Year to Date Activity	Ending Balance
Fund Reconciliation				
Assets				
9110	Cash in County Treasury	2,210,765.12	711,857.16-	1,498,907.96
9200	Accounts Receivable	231,529.26	222,594.30-	8,934.96
9201	Accounts Receivable-Payroll	2,751.85		2,751.85
9290	Due From Other Governments	234,218.01	15,456.00-	218,762.01
9330	Prepaid Rent	87,266.84	46,436.36-	40,830.48
	Total Assets	2,766,531.08	996,343.82-	1,770,187.26
Liabilities				
9510	Accounts Payable	167,236.97	166,081.97-	1,155.00
9520	Out of State Tax AZ		332.45	332.45
9522	Out of State Tax MI		1,204.00	1,204.00
9523	Out of State Tax PA		429.79	429.79
9530	Summer Pay Liability		24,339.87	24,339.87
9534	Health & Welfare Ins Payable		46,753.97-	46,753.97-
9535	State Unemployment Insurance	14.84-	426.48	411.64
9536	Workers' Comp Ins Payable	1,170.58-		1,170.58-
9539	Miscellaneous Deductions	969.60	2,824.50	3,794.10
9542	UI NMI		428.80	428.80
9543	UI PA		28.90	28.90
9552	Sales Tax Payable		3,797.19	3,797.19
9590	Due to Other Governments	70,881.00		70,881.00
9650	Deferred Revenue	68,974.00		68,974.00
	Total Liabilities	306,876.15	179,023.96-	127,852.19
	Calculated Fund Balance	2,459,654.93	817,319.86-	1,642,335.07
Beginning Fund Balance				
9791	Beginning Fund Balance	2,459,654.93		2,459,654.93
	Beginning Fund Balance Proof	.00	817,319.86-	817,319.86-
Change in Fund Balance - Excess Revenues (Expenditures)			(817,319.86)	

Memo Only - Ending Fund Balance Accounts

	Adopted	Revised
Reserves		
9720 Reserve for Encumbrances		3,252,898.86
Other Designations		
9790 Undesignated/Unappropriate	780,156.00	780,156.00
9796 - 9799		

Selection Grouped by Account Type - Sorted by Org, Fund, Object, Filtered by (Org = 638, Starting Period = 1, Ending Account Period = 0, Stmt Option? = , Zero Amounts? = N, SACS? = N, Restricted? = Y)

Memo Only - Ending Fund Balance Accounts (continued)

		Adopted	Revised
9796 - 9799 (continued)			
9796	Capital Assets Net of Debt	250,459.00	250,459.00
9797	Restricted Net Assets	474,168.00	474,168.00
Total 9796 - 9799		.00	.00

Fund 620 - Peak Prep

Fiscal Year 2023/24 Through October 2023

Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Budget Balance	% of Budget
Revenues, Expenditures, and Changes in Fund Balance						
A. Revenues	4,329,161.00	4,329,161.00		991,814.00	3,337,347.00	22.91
B. Expenditures	5,009,186.00	5,009,186.00	3,252,898.86	1,809,133.86	52,846.72-	36.12
C. Subtotal (Revenue LESS Expense)	680,025.00-	680,025.00-		817,319.86-	3,390,193.72	
D. Other Financing Sources and Uses						
Sources						
LESS Uses						
E. Net Change in Fund Balance	680,025.00-	680,025.00-		817,319.86-	3,390,193.72	
F. Fund Balance:						
Beginning Balance (9791)	2,184,808.00	2,184,808.00		2,459,654.93		
Audit Adjustments (9793)						
Other Restatements (9795)						
Adjusted Beginning Balance	2,184,808.00	2,184,808.00		2,459,654.93		
G. Calculated Ending Balance	1,504,783.00	1,504,783.00		1,642,335.07		
*Components of Ending Fund Balance						
Legally Restricted (9740)						
Other Designations (9780)						
Undesig/Unapprop (9790)	780,156.00	780,156.00				
Other	724,627.00	724,627.00		3,252,898.86		

**Governing Board of Peak Prep Pleasant Valley
Summary of Compensation and Benefits Survey Data for
Executive Director**

August 2023

Prior to Board action to approve any decisions regarding executive compensation (including approval of base salary increases, incentive compensation, bonuses, etc.), the Board must first exercise due diligence (review of comparable compensation practices) to ensure compliance with IRS restrictions on excess compensation for nonprofit executives, including a charter school Executive Director. The Board's review and approval of the executive compensation must occur: initially upon hiring the executive; whenever the term of employment, if any, is renewed or extended; and whenever the officer's compensation is modified.

In reviewing the reasonableness of compensation for nonprofit executives, the IRS considers "compensation" broadly and will look at the value of salary, as well as non-fixed compensation (incentive compensation/bonuses), and benefits. If the IRS determines compensation is not reasonable, severe consequences may result.

The following is a summary of findings following review and comparison of a sampling of total compensation levels received by educational leaders in Southern California. Compensation figures are from the State Controller's Office or from the Internal Revenue Service (Form 990) for the 2021 calendar year (the most recent available). Student enrollment figures are from the California School Dashboard for the 2022 calendar year. The Executive Director of Peak Prep Pleasant Valley oversees one non-classroom based charter school in Ventura County with a total population of approximately 323 students. Based on these facts, this study compared salary packages of similarly situated public school leaders. The four (4) charter schools and three (3) school districts surveyed in this summary have an average population of approximately 418 students.

Of the educational leaders sampled, the average total compensation package (base salary plus other compensation) is approximately \$213,861. The average base salary is approximately \$176,667. The range of base salary is \$152,424 to \$231,849. Salaries can range based on many factors such as experience, tenure at the school, student populations, staff size, and location of the charter school.

These salaries are from the 2021 calendar year. As a result, conservatively adding 5% for each year to reach updated figures for the 2023-2024 school year would provide an average total compensation of \$235,247, and an average base salary of \$194,334.

Mesa Union Elementary (Ventura County)	566 Students
Superintendent/Principal	
Total Compensation Package	\$204,691
Base Salary	\$176,150
Other Compensation (Benefits and Retirement)	\$28,541
Briggs Elementary (Ventura County)	470 Students
Superintendent	
Total Compensation Package	\$230,616
Base Salary	\$187,618
Other Compensation (Benefits and Retirement)	\$42,998
Somis Union (Ventura County)	243 Students
Superintendent	
Total Compensation Package	\$187,715
Base Salary	\$161,920
Other Compensation (Benefits and Retirement)	\$25,795
River Oaks Academy (Ventura County)	344 Students
Director	
Total Compensation Package	\$195,660
Base Salary	\$152,424
Other Compensation (Benefits and Retirement)	\$43,236
Odyssey Charter (Los Angeles County)	463 Students
Executive Director	
Total Compensation Package	\$199,223
Base Salary	\$160,020
Other Compensation (Benefits and Retirement)	\$39,203
New Heights Charter (Los Angeles County)	411 Students
Executive Director	
Total Compensation Package	\$186,956
Base Salary	\$166,690
Other Compensation (Benefits and Retirement)	\$20,266
San Diego Virtual (San Diego County)	429 Students
Executive Director	
Total Compensation Package	\$292,163
Base Salary	\$231,849
Other Compensation (Benefits and Retirement)	\$60,314

