



Peak Prep Pleasant Valley

Board Meeting Agenda—Special Board Meeting
Thursday, March 13th 2025
4:00pm

Meeting Location:

PVSD
600 Temple Ave
Camarillo, CA 93010
Learning Center-Rm 24

Remote Meeting Access via Zoom:

Topic: March Special Board Meeting

Time: Mar 13, 2025 04:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://peak-prep-org.zoom.us/j/89777618363?pwd=jQbb6aiPfvyBDffMbzh5pWrn9t7uhf.1>

Meeting ID: 897 7761 8363

Passcode: 509070

One tap mobile

*+13052241968,,89777618363#,,,,*509070# US*

*+13092053325,,89777618363#,,,,*509070# US*

Dial by your location

- *+1 305 224 1968 US*
- *+1 309 205 3325 US*
- *+1 312 626 6799 US (Chicago)*
 - *+1 646 931 3860 US*
- *+1 929 205 6099 US (New York)*
- *+1 301 715 8592 US (Washington DC)*
 - *+1 669 444 9171 US*
- *+1 669 900 6833 US (San Jose)*

- +1 689 278 1000 US
- +1 719 359 4580 US
- +1 253 205 0468 US
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
 - +1 360 209 5623 US
 - +1 386 347 5053 US
 - +1 507 473 4847 US
 - +1 564 217 2000 US

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Find your local number: <https://peak-prep-org.zoom.us/j/kdin2pvNK2>

MEETING AGENDA & RELATED MATERIALS

Agendas for regular board meetings as defined by the Brown Act will be posted physically within the Charter School's jurisdiction, and on the legislative body's website 72 hours prior to the start of the meeting. Agendas for special meetings as defined by the Brown Act will be posted physically within the Charter School's jurisdiction, and on the legislative body's website 24 hours prior to the start of the meeting. Materials relating to an agenda topic that is a matter of public record in an open session will be made available for the public at www.peak-prep.org or 600 Temple Ave, Camarillo, CA 93010

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contact Superintendent, Dr. Shalen Bishop at Shalen.Bishop@peak-prep.org

FOR MORE INFORMATION

For more information concerning this agenda or for materials relating to this meeting, please contact the Executive Director's Office: Dr. Shalen Bishop at Shalen.Bishop@peak-prep.org.

This legislative body conducts business under the meeting requirements of the Ralph M. Brown Act.

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I. PRELIMINARY MATTERS

A. Call to Order:

Meeting was called to order by Board Director at: ____ 4:10pm ____

B. Roll Call

Board Member	Present	Absent
Patty Lerner	x	
Bob Rust	x	
Carol Bjordahl	x	

C.. Motion to adopt the agenda was moved by __ _

Roll Call Vote:

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner		x	x			
Bob Rust	x		x			
Carol Bjordahl			x			

II. PUBLIC COMMENT

The public may comment on any item that is on the agenda or any other item that is in the Board's jurisdiction through written comments submitted before the meeting or live at the meeting. No presentation shall be more than two (2) minutes. Individuals desiring to address the Board are requested to email Dr. Bishop (Shalen.Bishop@peak-prep.org) prior to the start of the meeting, or otherwise by lining up at the designated spot for public comment designated by the Board at the time public comment is opened. Board members are prohibited from responding to or commenting on matters raised by the public that are not on the agenda. (Gov. Code § 54954.2(a))

Public comments may also be presented live through our Zoom Meeting link to the meeting:

<https://peak-prep-org.zoom.us/j/89777618363?pwd=jQbb6aiPfvxBDffMbzh5pWrn9t7uhf.1>

(Same Zoom Meeting above, For Phone access see agenda information above)

Members of the public wishing to comment via Zoom shall use the "raise hand" function and will be called on to present.

III. Information, Discussion, and Action items

A) *Approval of Consent Agenda.* *Agenda items presented in this section compose the Consent Agenda and are routine of nature. Unless an item is moved to the Action section at the request of a board member, they will be approved by the board as a group as the first action on the agenda. Each item approved shall be deemed to have been read in full and adopted as recommended.*

1. *Approval of Financial Statement.* *The Director of Finance recommends that the Board of Directors approve the revenue and expenditures as listed on Jan 1st, 2025 through Jan 31st, 2024, Financial Statements.*

2. *Approval of Board Report of Commercial Checks*
The Director of Finance recommends that the Board of Directors approve the commercial payments as listed on Jan 1st, 2025 through Jan 31st, 2024 Board Report of Checks.

3. *Approval of Board Report of Purchase Orders*
The Director of Finance recommends that the

*Board of Directors approve the purchase orders as listed
Jan 1st, 2025 through Jan 31st, 2024, Board Reports.*

4. Approve Minutes from 9/10/2024 & 2/6/2025 Board Meeting

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner			x			
Bob Rust	x		x			
Carol Bjordahl		x	x			

B) Executive Director Report (No Action, just reporting out different aspects of the school program)

- a. Highlights
- b. Programs/Academic Resources updates, if any.
- c. Upcoming Compliance Dates

C) The Board shall review, discuss, and consider approving the shared employee agreement with River Oaks Charter School. The employee shared agreement is to provide employee opportunities for our similar schools (Student Information System, Independent Study, Learning Management, etc) to share and maintain high quality hires when a full-time employee may not be needed (Human Resource Director, additional School Psychologist, etc). This agreement has been approved through legal.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner		x	x			
Bob Rust	x		x			
Carol Bjordahl			x			

D) The Board shall review, discuss and consider approving Track A and Track B 2025-2026 School Calendars. These are the proposed school year calendars for the 2025-2026 school year. We will begin with Track A, July 8th, 2025. Both calendars are on one document.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner			x			
Bob Rust	x		x			
Carol Bjordahl		x	x			

E) The Board shall review, discuss, and consider approving the 2025-2026 Classified Holiday Calendar. This holiday calendar is for our 11 & 12-month classified employees.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner			x			
Bob Rust	x		x			
Carol Bjordahl		x	x			

F) The board shall review, discuss and consider approving the updated 2023-2024 Funding Arts and Music Funding Grant Report . This is an updated report on how we have spent our Prop 28 Music & Arts Grant.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner			x			
Bob Rust	x		x			
Carol Bjordahl		x	x			

G) The board shall review, discuss and consider approving the Board Policy governing Student Enrollment Benefit for Employees. As an important benefit to recruiting high quality staff, many school districts allow employees to enroll their children in the school in which they work, irrespective of their residence within or outside of the district's boundaries. This benefit is critical to supporting the needs of working parents by providing convenience, and it also supports the school community through increased staff good will and buy-in, e.g., staff stand to be more engaged and dedicated at schools in which their own children may, do, or did attend. However, any employee student outside the serviced county areas will not be claimed for attendance that is directly related to funding.

Subject to Annual Review

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner			x			
Bob Rust	x		x			
Carol Bjordahl		x	x			

H) **The Board will review, discuss, and consider the approval of the Scope of Work and agreement Clifton Larsen Auditors. (CLA).** Peak Prep continues to use the auditors, Clifton Larsen Auditors, who also used to serve the school district. CLA will conduct the audit and Form 990.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner			x			
Bob Rust	x		x			
Carol Bjordahl		x	x			

I) **The Board shall review, discuss and consider approving the Second Interim Report.** Local educational agencies (LEAs) are required to file two reports during a fiscal year (interim reports) on the status of the LEA's financial health. The first interim report is due December 15 for the period ending October 31. The second interim report is due March 15 for the period ending January 31st.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner			x			
Bob Rust	x		x			
Carol Bjordahl		x	x			

J) **The board will review, discuss and consider approving the 2025-2026 Pleasant Valley School District (PVSD) & Peak Prep agreements/quotes for Technology Services.** Peak staff recommends continuing to use PVSD for their technology & I.T. Support. This quote is for staffing, shipping, google management, new computers, repairs, google licensing, and I.T and cybersecurity support and web filtering. This helps with continued streamline and best practices with PVSD.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner			x			
Bob Rust	x		x			
Carol Bjordahl		x	x			

K) *The board will review, discuss, and consider approving the Pleasant Valley School District (PVSD) Memorandum of Understanding (MOU) for supporting Track A students on the PVSD campus.* This MOU between Peak and PVSD is designed to lead & support the academic enrichment of students

during our Track A school year.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner			x			
Bob Rust	x		x			
Carol Bjordahl		x	x			

Board Members Remarks and Announcements

V. ADJOURNMENT

MOTION FOR ADJOURNMENT Motion to Adjourn

Roll Call Vote:

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner			x			
Bob Rust	x		x			
Carol Bjordahl		x	x			

Adjourned at __5:09pm__