



Peak Prep Pleasant Valley
Board Meeting Agenda—Regular Board Meeting
Thursday, May 1st 2025
4:00pm

Meeting Location:
PVSD
600 Temple Ave
Camarillo, CA 93010
Peak Learning Center-Rm 24

Remote Meeting Access via Zoom:

Topic: May Board Meeting

Time: May 1, 2025 04:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

*[https://peak-prep-
org.zoom.us/j/83776209799?pwd=DrSPlcoeYHk4LifSRuBoXSQ7bjBZfS.1](https://peak-prep-org.zoom.us/j/83776209799?pwd=DrSPlcoeYHk4LifSRuBoXSQ7bjBZfS.1)*

Meeting ID: 837 7620 9799

Passcode: 942657

One tap mobile

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- +1 669 900 6833 US (San Jose)
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- +1 253 205 0468 US
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 360 209 5623 US

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Find your local number: <https://peak-prep-org.zoom.us/j/83776209799>

MEETING AGENDA & RELATED MATERIALS

Agendas for regular board meetings as defined by the Brown Act will be posted physically within the Charter School's jurisdiction, and on the legislative body's website 72 hours prior to the start of the meeting. Agendas for special meetings as defined by the Brown Act will be posted physically within the Charter School's jurisdiction, and on the legislative body's website 24 hours prior to the start of the meeting. Materials relating to an agenda topic that is a matter of public record in an open session will be made available for the public at www.peak-prep.org or 600 Temple Ave, Camarillo, CA 93010

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contact Superintendent, Dr. Shalen Bishop at Shalen.Bishop@peak-prep.org

FOR MORE INFORMATION

For more information concerning this agenda or for materials relating to this meeting, please contact the Executive Director's Office: Dr. Shalen Bishop at Shalen.Bishop@peak-prep.org.

This legislative body conducts business under the meeting requirements of the Ralph M. Brown Act.

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I. PRELIMINARY MATTERS

A. Call to Order:

Meeting was called to order by Board Director at: ____ pm _____

B. Roll Call

Board Member	Present	Absent
Patty Lerner		
Bob Rust		
Carol Bjordahl		

C.. Motion to adopt the agenda was moved by __ _ _____

Roll Call Vote:

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner						
Bob Rust						
Carol Bjordahl						

II. PUBLIC COMMENT

The public may comment on any item that is on the agenda or any other item that is in the Board's jurisdiction through written comments submitted before the meeting or live at the meeting. No presentation shall be more than two (2) minutes.

Individuals desiring to address the Board are requested to email Dr. Bishop (Shalen.Bishop@peak-prep.org) prior to the start of the meeting, or otherwise by lining up at the designated spot for public comment designated by the Board at the time public comment is opened. Board members are prohibited from responding to or commenting on matters raised by the public that are not on the agenda. (Gov. Code § 54954.2(a))

Public comments may also be presented live through our Zoom Meeting link to the meeting:

<https://peak-prep-org.zoom.us/j/83776209799?pwd=DrSPlcoeYHk4LifSRuBoXSQ7bjBZfS.1>

(Same Zoom Meeting above, For Phone access see agenda information above)

Members of the public wishing to comment via Zoom shall use the "raise hand" function and will be called on to present.

III. Information, Discussion, and Action items

A) Approval of Consent Agenda. *Agenda items presented in this section compose the Consent Agenda and are routine of nature. Unless an item is moved to the Action section at the request of a board member, they will be approved by the board as a group as the first action on the agenda. Each item approved shall be deemed to have been read in full and adopted as recommended.*

1. Approval of Financial Statement. *The Director of Finance recommends that the Board of Directors approve the revenue and expenditures as listed on March 1st, 2025 through March 31st, 2025, Financial Statements.*

2. Approval of Board Report of Commercial Checks
The Director of Finance recommends that the Board of Directors approve the commercial payments as listed on March 1st, 2025 through March 31st, 2025 Board Report of Checks.

3. Approval of Board Report of Purchase Orders

The Director of Finance recommends that the Board of Directors approve the purchase orders as listed March 1st, 2025 through March 31st, 2025 Board Reports.

4. Approve Minutes from 3/13/2025 & 4/3/2025 Board Meeting

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner			x			
Bob Rust	x		x			
Carol Bjordahl		x	x			

B) Executive Director Report (No Action, just reporting out different aspects of the school program)

- a. Highlights
- b. Programs/Academic Resources updates, if any.
- c. Upcoming Compliance Dates

C) The Board will review and consider the approval of the Local Control Accountability Plan (LCAP) Budget Overview for Parents, Local Control Plan Annual Updates, LCAP, LCAP Addendum, LCAP Local Indicators, and LCAP Expenditures. The Local Control and Accountability Plan (LCAP) is a three-year plan that describes the goals, actions, services, and expenditures to support positive student outcomes that address state and local priorities. The LCAP and LCAP Addendum provide opportunities for local educational agencies (LEAs) to share their stories of how, what, and why programs and services are selected to meet their local needs and also local indicators are reported to board.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner			x			
Bob Rust	x		x			
Carol Bjordahl		x	x			

D) The Board will review, discuss, and consider approving Peak Prep Pleasant Valley's 2025-26 Adopted Budget. This is the anticipated budget moving into the new 2025-2026 school year.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
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Patty Lerner			X			
Bob Rust	X		X			
Carol Bjordahl		X	X			

E) The Board will review, discuss, and consider approving the Local Agency Directors Compensation Report. In accordance with SB 1436, the legislative body shall orally report a summary of a recommendation for final action on the salaries, salary schedules, or compensation paid in the form of fringe benefits of local agency directors, as defined in subdivision (d) of Section 3511.1, during the open meeting in which the final action is to be taken.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner			X			
Bob Rust	X		X			
Carol Bjordahl		X	X			

F) The Board will review, discuss, and consider approving the July/Track A and 2025-2026 Payroll Authorization Requests (PARs). Per the adopted budget, LCAP, and certificated extra duties, these are the end of 2024-2025 school year PARS and anticipated PARs for the 2025-2026 school year.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner			X			
Bob Rust	X		X			
Carol Bjordahl		X	X			

G) The Board shall review, discuss, and consider approving the Memorandum of Understanding (MOU) between Ventura Unified School District (VUSD) and Peak for Indian Education. The purpose of this MOU is to create and confirm an effective working relationship between the Partner District, PEAK-Prep, and the Ventura Unified School District (VUSD). This MOU also provides how VUSD and the Partner District will maintain a collaborative relationship to ensure inter-agency services to Partner District students and families that qualify for Indian Education.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner			X			
Bob Rust	X		X			
Carol Bjordahl		X	X			

H) The Board shall review, discuss, and consider approving the Memorandum of Understanding (MOU) Nurse agreement between Pleasant Valley School (PVSD) District and Peak Prep. This is a new agreement for our Learning Center to

use the Nurse for emergencies and/or special trainings/events.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner			x			
Bob Rust	x		x			
Carol Bjordahl		x	x			

I) The Board shall review, discuss, and consider approving the new job descriptions and salary schedules. With the growth of our school and needs, these positions will help with additional support and aligns with our LCAP. These have been included in our LCAP and adopted budget numbers. Due to the increase and how fast our enrollment has grown, we have included future positions.

- 1) Special Education Data Technician (25-26 school year)
- 2) Technology Program Specialist (25-26 school year)
- 3) Direct of Special Education (Enrollment 1200)
- 4) Executive Admin Assistant (Enrollment 1200)
- 5) Occupational Therapist (Enrollment 1100)
- 6) Human Resource Manager (25-26 shared position with River Oaks)
- 7) Student Support Program Specialist (25-26 school year)
- 8) Homeschool Liaison (Immediate)
- 9) Compliance Technician (25-26 school year)
- 10) Senior Business Financial Technician (25-26 school year)
- 11) Data Coordinator & Support (25-26 school year)

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner			x			
Bob Rust	x		x			
Carol Bjordahl		x	x			

J) The Board will review, discuss, and consider approving the new 2025-2026 salary schedule. The adopted budget reflects this change with sustainability and the new salary schedule includes the new job descriptions approved.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner			x			
Bob Rust	x		x			
Carol Bjordahl		x	x			

IV. Closed Session

PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov. Code section

54957(b)(1.): Executive Director

Enter: 4:55pm

Returned: 5:09pm

No Action is taken.

V. Board Members Remarks and Announcements

VI. ADJOURNMENT

MOTION FOR ADJOURNMENT Motion to Adjourn

Roll Call Vote:

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner			x			
Bob Rust	x		x			
Carol Bjordahl		x	x			

Adjourned at _5:11pm