



Peak Prep Pleasant Valley

Board Meeting Agenda—Regular Board Meeting  
Thursday, March 5th, 2026  
4:00pm

**Meeting Location:**

PVSD  
600 Temple Ave  
Camarillo, CA 93010  
Room 24

**Remote Meeting Access:**

Topic: March 2026 Board Meeting

Time: Mar 5, 2026 04:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://peak-prep-org.zoom.us/j/83688150551?pwd=TqYJDEVkDuzHGhog3e6fZGeFWWdZR2.1>

Meeting ID: 836 8815 0551

Passcode: 551992

One tap mobile

+16699006833,,83688150551#,,,,\*551992# US (San Jose)

+16694449171,,83688150551#,,,,\*551992# US

Join instructions

<https://peak-prep-org.zoom.us/meetings/83688150551/invitations?signature=kvfthGoDTwMTqgbyk9vTUxNRdli6g7bTvZr3NMt9Z8>

#### MEETING AGENDA & RELATED MATERIALS

Agendas for regular board meetings as defined by the Brown Act will be posted physically within the Charter School's jurisdiction, and on the legislative body's website 72 hours prior to the start of the meeting. Agendas for special meetings as defined by the Brown Act will be posted physically within the Charter School's jurisdiction, and on the legislative body's website 24 hours prior to the start of the meeting. Materials relating to an agenda topic that is a matter of public record in an open session will be made available for the public at [www.peak-prep.org](http://www.peak-prep.org) or 600 Temple Ave, Camarillo, CA 93010

#### THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

#### REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

#### REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contact Superintendent, Dr. Shalen Bishop at [Shalen.Bishop@peak-prep.org](mailto:Shalen.Bishop@peak-prep.org)

#### FOR MORE INFORMATION

For more information concerning this agenda or for materials relating to this meeting, please contact the Head of School's Office: Dr. Shalen Bishop at [Shalen.Bishop@peak-prep.org](mailto:Shalen.Bishop@peak-prep.org).

This legislative body conducts business under the meeting requirements of the Ralph M. Brown Act.

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**I. PRELIMINARY MATTERS**

***A. Call to Order:***

Meeting was called to order by Board Director at: \_\_\_\_\_

***B. Roll Call***

Board Member	Present	Absent
Patty Lerner		
Bob Rust		
Chris Johnston		

***C. Motion to adopt the agenda was moved by*** \_ \_ \_

Roll Call Vote:

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner						
Bob Rust						
Chris Johnston						

***II. PUBLIC COMMENT***

The public may comment on any item that is on the agenda or any other item that is in the Board's jurisdiction through written comments submitted before the meeting or live at the meeting. No presentation shall be more than two (2) minutes. Individuals desiring to address the Board are requested to email Dr. Bishop ([Shalen.Bishop@peak-prep.org](mailto:Shalen.Bishop@peak-prep.org)) prior to the start of the meeting, or otherwise by lining up at the designated spot for public comment designated by the Board at the time public comment is opened. Board members are prohibited from responding to or commenting on matters raised by the public that are not on the agenda. (Gov. Code § 54954.2(a))

Public comments may also be presented live through our Zoom link to the meeting:

<https://peak-prep-org.zoom.us/j/83688150551?pwd=TqYJDEVkDuzHGhog3e6fZGeFWWdZR2.1>

(Same as Zoom link above, For Phone access see agenda information above)

Members of the public wishing to comment via Zoom shall use the “raise hand” function and will be called on to present.

### ***III. Information, Discussion, and Action items***

**A) *Approval of Consent Agenda.*** *Agenda items presented in this section compose the Consent Agenda and are routine of nature. Unless an item is moved to the Action section at the request of a board member, they will be approved by the board as a group as the first action on the agenda. Each item approved shall be deemed to have been read in full and adopted as recommended.*

**1. *Approval of Financial Statement.*** *The Chief Business Official recommends that the Board of Directors approve the revenue and expenditures as listed on the Jan 1st-Jan 31<sup>st</sup>, 2026 Financial Statements.*

**2. *Approval of Board Report of Commercial Checks***  
*The Chief Business Official recommends that the Board of Directors approve the commercial payments as listed on Jan 1<sup>st</sup>-Jan 31<sup>st</sup>, 2026 Board Report of Checks.*

**3. *Approval of Board Report of Purchase Orders***  
*The Chief Business Official recommends that the Board of Directors approve the purchase orders as listed on Jan 1<sup>st</sup>-Jan 31<sup>st</sup>, 2026, Board Reports.*

**4. Approve Minutes from 2/05/2026 Board Meeting(s).**

**5. Updated and ratified policies:**  
**5a. Student Instructional Funds**  
**5b. English Mastery Plan**

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner						
Bob Rust						
Chris Johnston						

**B) Executive Director Report (No Action, just reporting out different aspects of the school program)**

- a. Highlights
- b. Programs/Academic Resources updates, if any.
- c. Upcoming Compliance Dates

**C) The Board shall review, discuss and consider approving the Second Interim Report.**

Local educational agencies (LEAs) are required to file two reports during a fiscal year (interim reports) on the status of the LEA's financial health. The first interim report is due December 15 for the period ending October 31. The second interim report is due March 15 for the period ending January 31<sup>st</sup>.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner						
Bob Rust						
Chris Johnston						

**D) The board will review, discuss and consider approving the 2025-2026 Pleasant Valley School District (PVSD) & Peak Prep agreements/quotes for Technology Services.** Peak staff recommends continuing to use PVSD for their technology & I.T. Support. This quote is for staffing, shipping, google management, new computers, repairs, google licensing, and I.T and cybersecurity support and web filtering. This helps with continued streamline and best practices with PVSD.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner						
Bob Rust						
Chris Johnston						

**E) The board will review, discuss, and consider approving the Pleasant Valley School District (PVSD) Memorandum of Understanding (MOU) for supporting Track A students on the PVSD campus.** This MOU between Peak and PVSD is designed to lead & support the academic enrichment of students during our Track A school year.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner						
Bob Rust						

Chris Johnston						
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***F) The Board shall review, discuss, and consider approving the Immigration Enforcement Policy.*** Per Assembly Bill 49, this policy addresses: (1) gathering and handling student and family information; (2) sharing information regarding students, families, and employees; (3) responding to requests for access to school sites and students; (4) responding to the detention or deportation of a student's family member; and (5) responding to hate crimes and bullying based on immigration status.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner						
Bob Rust						
Chris Johnston						

***H) The Board shall review, discuss, and consider approving the General Counsel Engagement Agreement.*** With the growth of Peak, moving SELPAs, and all the changing of new laws and agreements, it is the recommendation to move forward with a General Counsel.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner						
Bob Rust						
Chris Johnston						

***I) The Board shall review, discuss, and approve the Updated School Accountability Report Card (SARC).*** The board approved the SARC in Dec 2025, this has a couple of updates on it since the original adoptions.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner						
Bob Rust						
Chris Johnston						

**J) The Board will review, discuss, and consider the approval of the Scope of Work and agreement Clifton Larsen Auditors. (CLA).** Peak Prep continues to use the auditors, Clifton Larsen Auditors, who also used to serve the school district. CLA will conduct the audit and Form 990.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner						
Bob Rust						
Chris Johnston						

***IV. Board Members Remarks and Announcements***

***VI. ADJOURNMENT***

MOTION FOR ADJOURNMENT Motion to Adjourn

Roll Call Vote:

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner						
Bob Rust						
Chris Johnston						

Adjourned at \_\_\_\_\_