



Peak Prep Pleasant Valley

Board Meeting Agenda—Special Board Meeting  
Thursday, Dec 11, 2025  
10:00am

**Meeting Location:**

PVSD  
600 Temple Ave  
Camarillo, CA 93010  
Room 19

**Remote Meeting Access:**

Topic: Special Board Meeting

Time: Dec 11, 2025 10:00 AM Pacific Time (US and Canada)

Join Zoom Meeting

<https://peak-prep-org.zoom.us/j/88915099841?pwd=bAcC1huN7aapmSVZuruwFxEOvPjLwF.1>

Meeting ID: 889 1509 9841

Passcode: 297469

One tap mobile

+13052241968,,88915099841#,,,,\*297469# US

+13092053325,,88915099841#,,,,\*297469# US

Join instructions

[https://peak-prep-org.zoom.us/join/88915099841/invitations?signature=1vedzCEScwiQrMqNA3nctToLHrZKnnRJ8R7bj\\_3xd44](https://peak-prep-org.zoom.us/join/88915099841/invitations?signature=1vedzCEScwiQrMqNA3nctToLHrZKnnRJ8R7bj_3xd44)

This legislative body conducts business under the meeting requirements of the Ralph M. Brown Act.

#### MEETING AGENDA & RELATED MATERIALS

Agendas for regular board meetings as defined by the Brown Act will be posted physically within the Charter School's jurisdiction, and on the legislative body's website 72 hours prior to the start of the meeting. Agendas for special meetings as defined by the Brown Act will be posted physically within the Charter School's jurisdiction, and on the legislative body's website 24 hours prior to the start of the meeting. Materials relating to an agenda topic that is a matter of public record in an open session will be made available for the public at [www.peak-prep.org](http://www.peak-prep.org) or 600 Temple Ave, Camarillo, CA 93010

#### THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

#### REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

#### REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contact Superintendent, Dr. Shalen Bishop at [Shalen.Bishop@peak-prep.org](mailto:Shalen.Bishop@peak-prep.org)

#### FOR MORE INFORMATION

For more information concerning this agenda or for materials relating to this meeting, please contact the Head of School's Office: Dr. Shalen Bishop at [Shalen.Bishop@peak-prep.org](mailto:Shalen.Bishop@peak-prep.org).

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**I. PRELIMINARY MATTERS**

***A. Call to Order:***

Meeting was called to order by Board Director at: \_\_\_\_\_ 10:01am \_\_\_\_\_

***B. Roll Call***

Board Member	Present	Absent
Patty Lerner	x	
Bob Rust	x	
Chris Johnston	x	

***C.. Motion to adopt the agenda was moved by* \_\_\_\_\_**

Roll Call Vote:

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner			x			
Bob Rust	x		xx			
Chris Johnston		x				

**II. PUBLIC COMMENT**

The public may comment on any item that is on the agenda or any other item that is in the Board's jurisdiction through written comments submitted before the meeting or live at the meeting. No presentation shall be more than two (2) minutes. Individuals desiring to address the Board are requested to email Dr. Bishop ([Shalen.Bishop@peak-prep.org](mailto:Shalen.Bishop@peak-prep.org)) prior to the start of the meeting, or otherwise by lining up at the designated spot for public comment designated by the Board at the time public comment is opened. Board members are prohibited from responding to or commenting on matters raised by the public that are not on the agenda. (Gov. Code § 54954.2(a))

Public comments may also be presented live through our Zoom link to the meeting:

<https://peak-prep-zoom.zoom.us/j/88915099841?pwd=bAcC1huN7aapmSVZuruwFxEOvPjLwF.1>

(Same as Zoom link above, For Phone access see agenda information above)

Members of the public wishing to comment via Zoom shall use the “raise hand” function and will be called on to present.

**III. Information, Discussion, and Action items**

**A) Approval of Consent Agenda.** *Agenda items presented in this section compose the Consent Agenda and are routine of nature. Unless an item is moved to the Action section at the request of a board member, they will be approved by the board as a group as the first action on the agenda. Each item approved shall be deemed to have been read in full and adopted as recommended.*

**1. Approval of Financial Statement.** *The Chief Business Official recommends that the Board of Directors approve the revenue and expenditures as listed on the Sept 1<sup>st</sup>--Oct 31st, 2025 Financial Statements.*

**2. Approval of Board Report of Commercial Checks**  
*The Chief Business Official recommends that the Board of Directors approve the commercial payments as listed on Sept 1<sup>st</sup>--Oct 31st, 2025 Board Report of Checks.*

**3. Approval of Board Report of Purchase Orders**  
*The Chief Business Official recommends that the Board of Directors approve the purchase orders as listed on Sept 1<sup>st</sup>--Oct 31st, 2025, Board Reports.*

**4. Approve Minutes from 10/2/2025 Board Meeting(s).**

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner			x			
Bob Rust	x		x			
Chris Johnston		x	x			

**B) Executive Director Report (No Action, just reporting out different aspects of the school program)**

- a. Highlights
- b. Programs/Academic Resources updates, if any.
- c. Upcoming Compliance Dates

**C) The Board shall review, discuss, and consider approval of the new 1<sup>st</sup> Interim Budget Report.** Each charter school shall annually prepare and submit interim reports to its chartering authority and the county superintendent of schools. The first interim financial report shall reflect changes to the budget through Oct 31<sup>st</sup>.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner			x			
Bob Rust	x		x			
Chris Johnston		x	x			

**D) The Board will review, discuss, and consider approving Peak Prep Pleasant Valley’s On-Schedule Salary Increase.** With fiscal soundness, Peak proposes a 5 % on-schedule increase retro-active of 7/1/2025 and new salary schedule.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner			x			
Bob Rust	x		x			
Chris Johnston		x	x			

**E) The Board shall review, discuss, and consider approving the new Director of Curriculum & Instruction job descriptions and salary schedules.** With the growth of our school and needs, this position will help with additional support and aligns with our LCAP. These have been included in our LCAP and first interim projections. Due to the increase and how fast our enrollment has grown, we have included future positions.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner			x			
Bob Rust	x		x			
Chris Johnston		x	x			

**F) The Board shall review, discuss, and consider approving the 2024-2025 school audit.**

Completed by the district-approved auditor the completed 2024-2025 school year audit is a yearly requirement for examining fiscal and state compliances regarding Peak’s independent study and non-classroom state requirements. There were no findings.

***(This included the management letter).***

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner			x			
Bob Rust	x		x			
Chris Johnston		x	x			

*G) The board shall review, discuss, and consider approving the Artificial Intelligence (A.I.) Training Stipend. This 5K stipend is dedicated to provide a teacher an opportunity to learn, educate and equip our student with professional development, best practices, and current events regarding A.I. within the school setting.*

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner			x			
Bob Rust	x		x			
Chris Johnston		x	x			

*H) The board shall review, discuss, and consider approving the StrongMind Community Engagement. Our previous agreement ended in Aug 2025. There was a lap in engagement, and this gets us through Oct 2025.*

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner			x			
Bob Rust	x		x			
Chris Johnston		x	x			

*I) The board shall review, discuss, and consider approving the up-to-date School Accountability Report Card (SARC). By February 1 of each year, every school in California is required by state law to publish a School Accountability Report Card (SARC). The SARC contains information about the condition and performance of each California public school. This is preliminary data with all released information.*

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner			x			
Bob Rust	x		x			
Chris Johnston		x	x			

#### **IV. Closed Session**

PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov. Code section 54957(b)(1).): Executive Director

**Arrive: 11:23 am**

**Return: 12:00pm**

*V. Board Members Remarks and Announcements*

*VI. ADJOURNMENT*

MOTION FOR ADJOURNMENT Motion to Adjourn

Roll Call Vote:

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner			x			
Bob Rust	x		x			
Chris Johnston		x	x			

Adjourned at \_\_\_\_ 12:02pm