



Peak Prep Pleasant Valley

Board Meeting Agenda—Regular Board Meeting

Thursday, May 7th, 2026

4:00pm

**Meeting Location:**

PVSD  
600 Temple Ave  
Camarillo, CA 93010  
Room 24

**Remote Meeting Access:**

Shalen Bishop is inviting you to a scheduled Zoom meeting.

Topic: May Board Meeting

Time: May 7, 2026 04:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://peak-prep-org.zoom.us/j/82432952534?pwd=oEU89o7sOlaiTvbwp2Vsm1b7SpZrj2.1>

**Meeting ID: 824 3295 2534**

**Passcode: 905706**

One tap mobile

+16469313860,,82432952534#,,,,\*905706# US

+19292056099,,82432952534#,,,,\*905706# US (New York)

Join by SIP

• 82432952534@zoomcrc.com

Join instructions

<https://peak-prep-org.zoom.us/join/82432952534/invitations?signature=YEyhJnhu2HZVqZBbFb8CH>

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#### MEETING AGENDA & RELATED MATERIALS

Agendas for regular board meetings as defined by the Brown Act will be posted physically within the Charter School's jurisdiction, and on the legislative body's website 72 hours prior to the start of the meeting. Agendas for special meetings as defined by the Brown Act will be posted physically within the Charter School's jurisdiction, and on the legislative body's website 24 hours prior to the start of the meeting. Materials relating to an agenda topic that is a matter of public record in an open session will be made available for the public at [www.peak-prep.org](http://www.peak-prep.org) or 600 Temple Ave, Camarillo, CA 93010

#### THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

#### REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

#### REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contact Superintendent, Dr. Shalen Bishop at [Shalen.Bishop@peak-prep.org](mailto:Shalen.Bishop@peak-prep.org)

#### FOR MORE INFORMATION

For more information concerning this agenda or for materials relating to this meeting, please contact the Head of School's Office: Dr. Shalen Bishop at [Shalen.Bishop@peak-prep.org](mailto:Shalen.Bishop@peak-prep.org).

This legislative body conducts business under the meeting requirements of the Ralph M. Brown Act.

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I. PRELIMINARY MATTERS

A. Call to Order:

Meeting was called to order by Board Director at: 4:05 PM

B. Roll Call

Board Member	Present	Absent
Patty Lerner	X	
Bob Rust	X	
Chris Johnston	X	

C. Motion to adopt the agenda was moved by Bob Rust

Roll Call Vote:

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner			X			
Bob Rust	X		X			
Chris Johnston		X	X			

II. PUBLIC COMMENT

The public may comment on any item that is on the agenda or any other item that is in the Board's jurisdiction through written comments submitted before the meeting or live at the meeting. No presentation shall be more than two (2) minutes. Individuals desiring to address the Board are requested to email Dr. Bishop (Shalen.Bishop@peak-prep.org) prior to the start of the meeting, or otherwise by lining up at the designated spot for public comment designated by the Board at the time public comment is opened. Board members are prohibited from responding to or commenting on matters raised by the public that are not on the agenda. (Gov. Code § 54954.2(a))

Public comments may also be presented live through our Zoom link to the meeting:

<https://peak-prep-org.zoom.us/j/82432952534?pwd=oEU89o7sOlaiTvbwp2Vsm1b7SpZrj2.1>

(Same as Zoom link above, For Phone access see agenda information above)

Members of the public wishing to comment via Zoom shall use the “raise hand” function and will be called on to present.

### **III. Information, Discussion, and Action items**

**A) Approval of Consent Agenda.** Agenda items presented in this section compose the Consent Agenda and are routine of nature. Unless an item is moved to the Action section at the request of a board member, they will be approved by the board as a group as the first action on the agenda. Each item approved shall be deemed to have been read in full and adopted as recommended.

**1. Approval of Financial Statement.** The Chief Business Official recommends that the Board of Directors approve the revenue and expenditures as listed on the March 1<sup>st</sup>-March 31<sup>st</sup>, 2026 Financial Statements.

**2. Approval of Board Report of Commercial Checks**  
The Chief Business Official recommends that the Board of Directors approve the commercial payments as listed on March 1<sup>st</sup>-March 31<sup>st</sup>, 2026 Board Report of Checks.

**3. Approval of Board Report of Purchase Orders**  
The Chief Business Official recommends that the Board of Directors approve the purchase orders as listed on March 1<sup>st</sup> through March 31<sup>st</sup>, 2026, Board Reports.

**4. Approve Minutes from 4/02/2026 Board Meeting(s).**

**5. Updated Program Specialist Job Description**

**6. Updated Employee Handbook**

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner			X			
Bob Rust	X		X			
Chris Johnston		X	X			

**B) Executive Director Report (No Action, just reporting out different aspects of the school program)**

- a. Highlights
- b. Programs/Academic Resources updates, if any.
- c. Upcoming Compliance Dates

remove, redundant

**C) The Board will review and consider the approval of the Local Control Accountability Plan (LCAP) Budget Overview for Parents, Local Control Plan Annual Updates, LCAP, LCAP Local Indicators, and LCAP Expenditures.**

The Local Control and Accountability Plan (LCAP) is a three-year plan that describes the goals, actions, services, and expenditures to support positive student outcomes that address state and local priorities. The LCAP and LCAP Addendum provide opportunities for local educational agencies (LEAs) to share their stories of how, what, and why programs and services are selected to meet their local needs and also local indicators are reported to board.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner			X			
Bob Rust	X		X			
Chris Johnston		X	X			

**D) The Board will review, discuss, and consider approving Peak Prep Pleasant Valley's 2026-27 Adopted Budget.** This is the anticipated budget moving into the new 2026-2027 school year. This includes curriculum, positions, and supplemental resources.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner			X			
Bob Rust	X		X			
Chris Johnston		X	X			

**E) The Board will review, discuss, and consider approving the Local Agency Directors Compensation Report.** In accordance with SB 1436, the legislative body shall orally report a summary of a recommendation for final action on the salaries, salary schedules, or compensation paid in the form of fringe benefits of local agency directors, as defined in subdivision (d) of Section 3511.1, during the open meeting in which the final action is to be taken.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner			X			
Bob Rust	X		X			

Chris Johnston		X	X			
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**F) The Board will review, discuss, and consider approving the July/Track A and 2026-2027 Payroll Authorization Requests (PARs).** Per the adopted budget, LCAP, and certificated extra duties, these are the end of 2025-2026 school year PARs and anticipated PARs for the 2026-2027 school year.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner			X			
Bob Rust	X		X			
Chris Johnston		X	X			

**G) The Board shall review, discuss, and consider approving the new job descriptions and salary schedules.** With the growth of our school and needs, these positions will help with additional support and aligns with our LCAP. These have been included in our LCAP and adopted budget numbers. Due to the increase and how fast our enrollment has grown, we have included future positions.

- 1) Technology (Tech) Specialist (26-27 school year)
- 2) Social Worker (26-27 school year)

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner			X			
Bob Rust	X		X			
Chris Johnston		X	X			

**H) The Board will review, discuss, and consider the approval of the Student Cell Phone Policy.** Reviewed by legal, this policy is to address the new laws and requirements of student cell phones in school.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner			X			
Bob Rust	X		X			
Chris Johnston		X	X			

**I) The Board will review, discuss and consider the approval of the CalSTRS Certification and Adoption of Board Resolution to Approve the Filing of Amended/Restated Articles of Incorporation.** Reviewed by legal, this is an updated article of corporations to make it clear and align to support our retirement/CALSTRS/California State Teacher Retirement System.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner			X			
Bob Rust	X		X			
Chris Johnston		X	X			

**J) The Board shall review, discuss, and consider approving the Community Engagement Proposal for Kelly Brady.** This is to promote our school and offerings to the counties we serve. Legal has reviewed and approved the proposal.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner			X			
Bob Rust	X		X			
Chris Johnston		X	X			

**K) The Board shall review, discuss, and consider approving the employee's off-schedule salary increase of 7%.** Peak is proposing a staff off-schedule salary increase based on the funds available, SB740, and upon closing the 2025-2026 fiscal year. With tremendous growth, Peak employees have worked diligently. This would be for all employees who are currently employed this school year at the time it's issued to employees.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner			X			
Bob Rust	X		X			
Chris Johnston		X	X			

**V. Closed Session** Start Time: 5:20 PM  
End Time: 6:08 PM

PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov. Code section 54957(b)(1).): Executive Director

**V. Board Members Remarks and Announcements**

**VI. ADJOURNMENT**

MOTION FOR ADJOURNMENT Motion to Adjourn

Roll Call Vote:

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner			X			
Bob Rust	X		X			
Chris Johnston		X	X			

Adjourned at 6:08 PM