



Peak Prep Pleasant Valley

Board Meeting Agenda—Regular Board Meeting

Thursday, June 4th, 2026

4:00pm

**Meeting Location:**

PVSD  
600 Temple Ave  
Camarillo, CA 93010  
Room 24

**Remote Meeting Access:**

Topic: June 2026 Board Meeting

Time: Jun 4, 2026 04:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://peak-prep-org.zoom.us/j/84082462518?pwd=mbpfKJZDzdO3L3djqxCG1KtnGLcapa.1>

Meeting ID: 840 8246 2518

Passcode: 751937

One tap mobile

+13017158592,,84082462518#,,,,\*751937# US (Washington DC)

+13052241968,,84082462518#,,,,\*751937# US

Join by SIP

• 84082462518@zoomcrc.com

Join instructions

<https://peak-prep-org.zoom.us/meetings/84082462518/invitations?signature=16ARpqJlZcV0wNZHtoHfKv1ebDW7wmbXIQ3a0ajyK5w>

#### MEETING AGENDA & RELATED MATERIALS

Agendas for regular board meetings as defined by the Brown Act will be posted physically within the Charter School's jurisdiction, and on the legislative body's website 72 hours prior to the start of the meeting. Agendas for special meetings as defined by the Brown Act will be posted physically within the Charter School's jurisdiction, and on the legislative body's website 24 hours prior to the start of the meeting. Materials relating to an agenda topic that is a matter of public record in an open session will be made available for the public at [www.peak-prep.org](http://www.peak-prep.org) or 600 Temple Ave, Camarillo, CA 93010

#### THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

#### REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

#### REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contact Superintendent, Dr. Shalen Bishop at [Shalen.Bishop@peak-prep.org](mailto:Shalen.Bishop@peak-prep.org)

#### FOR MORE INFORMATION

For more information concerning this agenda or for materials relating to this meeting, please contact the Head of School's Office: Dr. Shalen Bishop at [Shalen.Bishop@peak-prep.org](mailto:Shalen.Bishop@peak-prep.org).

This legislative body conducts business under the meeting requirements of the Ralph M. Brown Act.

#### MEETING AGENDA & RELATED MATERIALS

Agendas for regular board meetings as defined by the Brown Act will be posted physically within the Charter School's jurisdiction, and on the legislative body's website 72 hours prior to the start of the meeting. Agendas for special meetings as defined by the Brown Act will be posted physically within the Charter School's jurisdiction, and on the legislative body's website 24 hours prior to the start of the meeting. Materials relating to an agenda topic that is a matter of public record in open session will be made available for the public.

#### THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY**

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting Executive Director, Dr. Shalen Bishop at [Shalen.Bishop@peak-prep.org](mailto:Shalen.Bishop@peak-prep.org)

**FOR MORE INFORMATION**

For more information concerning this agenda or for materials relating to this meeting, please contact the Executive Director's Office: Dr. Shalen Bishop at [Shalen.Bishop@peak-prep.org](mailto:Shalen.Bishop@peak-prep.org).

**I. PRELIMINARY MATTERS**

**A. Call to Order:**

Meeting was called to order by Board Director at: 4:01 PM

**B. Roll Call**

Board Member	Present	Absent
Patty Lerner	X	
Bob Rust	X	
Chris Johnston	X	

**C.. Motion to adopt the agenda was moved by Bob Rust**

Roll Call Vote:

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner			X			
Bob Rust	X		X			
Chris Johnston		X	X			

**II. PUBLIC COMMENT**

The public may comment on any item that is on the agenda or any other item that is in the Board's jurisdiction through written comments submitted before the meeting or live at the meeting. No presentation shall be more than two (2) minutes. Individuals desiring to address the Board are requested to email Dr. Bishop ([Shalen.Bishop@peak-prep.org](mailto:Shalen.Bishop@peak-prep.org)) prior to the start of the meeting, or otherwise by lining up at the designated spot for public comment designated by the Board at the time public comment is opened. Board members are prohibited from responding to or commenting on matters raised by the public that are not on the agenda. (Gov. Code § 54954.2(a))

Public comments may also be presented live through our Zoom link to the meeting:

<https://peak-prep-org.zoom.us/j/84082462518?pwd=mbpfKJZDzdO3L3djqxCG1KtnGLcapa.1>

(Same as Zoom link above, For Phone access see agenda information above)

Members of the public wishing to comment via Zoom shall use the “raise hand” function and will be called on to present.

### III. Information, Discussion, and Action items

**A) Approval of Consent Agenda.** Agenda items presented in this section compose the Consent Agenda and are routine of nature. Unless an item is moved to the Action section at the request of a board member, they will be approved by the board as a group as the first action on the agenda. Each item approved shall be deemed to have been read in full and adopted as recommended.

**1. Approval of Financial Statement.** The Chief Business Official recommends that the Board of Directors approve the revenue and expenditures as listed on the April 1<sup>st</sup>-April 30<sup>th</sup>, 2026 Financial Statements.

**2. Approval of Board Report of Commercial Checks**  
The Chief Business Official recommends that the Board of Directors approve the commercial payments as listed on April 1<sup>st</sup>-April 30<sup>th</sup>, 2026 Board Report of Checks.

**3. Approval of Board Report of Purchase Orders**  
The Chief Business Official recommends that the Board of Directors approve the purchase orders as listed on April 1<sup>st</sup>-April 30<sup>th</sup>, 2026, Board Reports.

**4. Approve Minutes from 5/07/2026 Board Meeting(s).**

**5. Graduation Requirements**

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner			X			
Bob Rust	X		X			
Chris Johnston		X	X			

**B) Executive Director Report (No Action, just reporting out different aspects of the school program)**

a. Highlights

- b. Programs/Academic Resources updates, if any.
- c. Upcoming Compliance Dates

**C The Board will review and consider the approval of the new Bright Thinker, Imagine Learning, and Stride curriculum contracts.** These are the major curriculums we use and are already aligned in the budget. In addition, they are same curriculum we have used for the past few years to provide families choices and support individual families: Bright Thinker, Imagine Learning, Stride

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner			X			
Bob Rust		X	X			
Chris Johnston	X		X			

**D) The Board will review, discuss, and consider approving the 2025-2026 Prop 30 Spending Plan.** This plan is the anticipated use of the 2025-26 Prop 30 Education Protection Account Funds

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner			X			
Bob Rust	X		X			
Chris Johnston		X	X			

**E) The Board will review and consider the approval of the CARS Spring Release Application.** The Consolidated Application (ConApp) is used by the California Department of Education (CDE) to distribute categorical funds from various federal programs to county offices, school districts, and direct-funded charter schools throughout California.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner			X			
Bob Rust	X		X			
Chris Johnston		X	X			

**F) The Board will review, discuss, and consider approving the new 2026-2027 salary schedule.** The adopted budget reflects this change with sustainability, and the new salary schedule includes the new job descriptions approved. This also includes the new longevity and higher degree stipends.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner			X			
Bob Rust	X		X			

Chris Johnston

X

X

**G) The Board will review and consider the approval of the Board Resolution of the current TK Teacher placement.** The Board and Executive Director determine that the following teachers possess professional experience in a classroom setting with preschool-age children meeting the criteria established by the Board that is comparable to the 24 units of education described in Education Code Section 48000(g)(4)(A). Employee Numbers(s): 171, 153, 181, 152, 135, 154

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner			X			
Bob Rust	X		X			
Chris Johnston		X	X			

**H) The Board will review, discuss, and consider approving the Director of Operations over contract days payout.** The board will consider paying out any over-contract days (unused vacation days) within the Director of Operations Time Sheet up to 10 days.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner			X			
Bob Rust	X		X			
Chris Johnston		X	X			

**I) The board will review, discuss, and consider approving the updated Arizona State University (ASU) agreement.** This agreement is designed to allow our students to do dual enrollment between ASU and Peak Prep.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner						
Bob Rust						
Chris Johnston						

Moving this item to future meeting

U

Approved as modified to exclude crossed out portion

**J) The Board will review and consider the approval of the Prop 28 Music & Arts Grant Line Item in <sup>Report</sup> ~~Adopted Budget~~ including Form A.** This is a revision of Prop 28 Music & Arts Grant line item. In addition, there was a slight change to the Form A; however, it doesn't impact the bottom line of the adopted budget.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner			X			
Bob Rust	X		X			
Chris Johnston		X	X			

Approved as modified to exclude crossed out portion

**K) The Board will review, discuss, and consider approving the annual year-end Board Resolutions and Resolution Memo.** Designed to provide authorization for ~~Business Service Authority~~ <sup>Peak Prep</sup> to make standard financial transactions ~~on behalf of Peak Prep~~.

- a. Certification of Signatures for the Fiscal Year 2026-27
- b. Resolution 26-04; Authorization to Allow Appropriation/Budget Transfers; Fiscal Year 2026-27
- c. Resolution 26-03; Appropriation of the Ending Balance to a Reserve Resolution 26-02;
- d. Authorization for the Ventura County Office of Education to Make Budget Transfer

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner			X			
Bob Rust	X		X			
Chris Johnston		X	X			

**L) The board will review, discuss, and consider approving the Renaissance agreement.** This agreement includes supplemental instructional resources and internal assessments to support internal verified data.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner			X			
Bob Rust	X		X			
Chris Johnston		X	X			

M) **The board will review, discuss, and consider approving the updated Instructional Funds Policy.** This builds off our current policy and updates it to include additional programs.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner			X			
Bob Rust	X		X			
Chris Johnston		X	X			

N) **The board will review, discuss, and consider approving the updated Professional Boundaries and Safe Environment Policy (Senate Bill 848).** Peak Prep Pleasant Valley (“PPPV”) establishes this Professional Boundaries and Safe Environment Policy to ensure that PPPV remains a safe and nurturing educational and work environment that fosters student learning and engagement and is free of corporal punishment, violence, and sexual offenses. This policy is adopted pursuant to California Education Code section 32100, which requires governing bodies of charter schools to adopt written policies that promote safe environments for pupil learning and engagement.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner			X			
Bob Rust	X		X			
Chris Johnston		X	X			

O) **The Board shall review, discuss, and consider approving the new job descriptions and salary schedules.** With the growth of our school and needs, these positions will help with additional support and aligns with our LCAP, budget and needs of the school.

1) Policy Program Specialist (26-27 school year)

Bob Rust - Motion  
Chris Johnston - Second  
All 3 = Yes

P) **The Board will review, discuss, and consider the approval of the Form 990.** Form 990 is a yearly non-profit tax form that is submitted by our auditors on behalf of Peak Prep. Tax-exempt organizations, nonexempt charitable trusts, and section 527 political organizations file Form 990 to provide the IRS with the information required by section 6033

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner			X			
Bob Rust	X		X			
Chris Johnston		X	X			

**Q) The Board will review, discuss, and consider approving the updated Pleasant Valley School District (PVSD) and Peak Prep Pleasant Valley (Peak Prep) Memorandum of Understanding (MOU)** These MOU's are agreements between PVSD and Peak Prep for services provided at our Learning Center:

- 1) MOU for Nursing Services—For emergencies and/or nursing needs while a student is at Learning Center and/or Vision and Hearing/
- 2) MOU for Administrative Services—For emergencies/pressing issues that would require an administrative support onsite.
- 3) MOU for updated facilities. –Rental agreement for the 26-27 school year.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner			X			
Bob Rust	X		X			
Chris Johnston		X	X			

**R) The Board shall review, discuss, and consider approving the new Extreme Weather Policy.** California charter schools should begin preparing for new extreme weather policy requirements taking effect this summer. Under Education Code section 33355, school districts, county offices of education, and charter schools must develop, adopt, and implement protocols for extreme weather conditions by **July 1, 2026**. The new requirements apply to outdoor student physical activities, including physical education, school-sponsored sports, and athletic practices and games. The purpose is to ensure schools have clear procedures for modifying or canceling outdoor activities when weather conditions may pose a risk to student health or safety.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner			X			
Bob Rust	X		X			
Chris Johnston		X	X			

**S) The Board shall review, discuss, and consider approving the new School Pathways Student Information System (SIS) agreement.** This is our current SIS and updated for the new school year. It is part of our adopted budget and annual renewal.

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner			X			
Bob Rust	X		X			

Chris Johnston		X	X			
----------------	--	---	---	--	--	--

***V. Closed Session***

PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov. Code section 54957(b)(1).): Executive Director

***V. Board Members Remarks and Announcements***

***VI. ADJOURNMENT***

MOTION FOR ADJOURNMENT Motion to Adjourn

Roll Call Vote:

Board Member	Motion to Move	Second	Yes	No	Abstain	Absent
Patty Lerner			X			
Bob Rust	X		X			
Chris Johnston		X	X			

Adjourned at 6:01 PM